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STATE ELECTION COMMISSION, ODISHA  
TOSHALI BHAWAN, B-2, 1<sup>ST</sup> FLOOR, SATYANAGAR, BHUBANESWAR - 751 007

ORDER

The 30th January 2014

SUBJECT— Preparation of Electoral Roll for General Elections to Dinkia Grama Panchayats - 2014.

No. 816—Ele.(GP)-21/2014-SEC.—Whereas, according to Article 243-E of the Constitution of India, election to reconstitute Panchayat Bodies shall be completed before the expiry of their term of five years from the date appointed for their first meeting and first meeting of Dinkia Grama Panchayat under Erasama Block in Jagatsinghpur District was held on the 14th May 2014 ;

Whereas, it is necessary to prepare Wardwise Electoral Rolls of Dinkia Grama Panchayat under Erasama Block in Jagatsinghpur District for conduct of the General Election to this Panchayat ;

Now, therefore, the State Election Commission in exercise of powers vested in it by virtue of Article 243-K of the Constitution of India, read with relevant provisions of Odisha Grama Panchayat Act, 1964 and Rules framed thereunder directs that Wardwise Preliminary Electoral Roll of Dinkia Grama Panchayat under Erasama Block in Jagatsinghpur District shall be prepared in Form No. I appended herewith as per the procedure given in Schedule - I of this order.

The Electoral Roll of Assembly Constituencies prepared and published by the Election Commission of India during January, 2014 and currently in force shall be the basis for preparation of the preliminary Wardwise Electoral Rolls.

The programme for preparation of Electoral Roll is mentioned in Schedule - II appended to this order.

This order is available in the Commission's Website "secorissa.org".

By order and in the name of  
State Election Commission, Odisha

D. SATPATHY

Secretary

## PROCEDURE FOR PREPARATION OF THE ELECTORAL ROLL

1. The Collector as Electoral Registration Officer will be in overall charge of preparation and finalisation of Electoral Roll of Dinkia Grama Panchayt under Erasama Block.

2. Ordinarily, the Collector shall authorize the B. D. O. to function as E. R. O. in respect of the G. P. Wards. He may also authorize Tahasildar as E. R. O. as a stand-by measure.

3. The Electoral Roll of Assembly Constituencies prepared and published by the Election Commission of India during January, 2014 and currently in force shall be the basis for preparation of the preliminary Wardwise Electoral Rolls. For this purpose, the Electoral Roll of Assembly Constituency relating to the Ward shall have to be split up into separate Electoral Roll for every Ward as per Rule 5(1) of O. G. P. E. Rules. The preliminary Electoral Roll shall be prepared in Form No. 1 prescribed by the Commission under the seal and signature of the Electoral Registration Officer.

4. Any person who is qualified under the provisions of the Representation of the People Act, 1950 or the Odisha Grama Panchayats Act, 1964 to be registered as a voter in any Grama, shall be eligible to be registered in the Electoral Roll of a Ward and the name of a person who is disqualified under the provisions of the said Acts shall be liable for removal from the Electoral Roll of the said Ward.

5. Only the claims of persons whose name finds place in the Assembly Electoral Roll but does not find place in the Electoral Roll of the Ward now prepared shall be entertained. No new claims for enrolment shall be entertained.

6. After completion of enquiry into all claims and objections in the manner prescribed above, the Electoral Registration Officer shall prepare the final Electoral Roll.

6.1. The preliminary Electoral Roll of the Ward prepared in accordance with Rule 5(1) of O. G. P. E. Rules shall be published by the E. R. O. at a conspicuous place at the headquarters of the Grama Sasan together with a notice in Form No. 2, in accordance with the provisions under Rule 5(3). Such notice shall also be published in the Noticeboard of Collector/Sub-Collector and in the concerned Panchayat Samiti.

6.2. It should be ensured that the copies of preliminary Electoral Roll is kept open at G. P. Office for inspection by the public for entire period during filing of claims and objections.

7. The Electoral Registration Officers shall notify the date/time and place for disposal of the claims and objection received in Form No. 16 & 17 under Odisha Grama Panchayat Election Rules.

7.1 The Electoral Registration Officer shall cause enquiry into all claims and objections under Rule 7(1) in a summary manner which shall be kept on record. Normally the disposal of claims and objections should begin after the last date of filing of claims and objections.

7.2 However, no decision will be taken simply on the basis of the enquiry report without hearing the person concerned who has filed claims or objections.

7.3 On the scheduled date of hearing the Electoral Registration Officer shall take into account the materials of enquiry and hear the person concerned. The contents of hearing be recorded in a summary manner. If the person concerned does not turn up on the scheduled date and time of hearing the Electoral Registration Officer shall take appropriate decision taking into account the materials available before him and the fact of his absence at the time of hearing can as well be recorded.

7.4 Final decision of the Electoral Registration Officer in respect of each claim and objection and to that effect finding in brief should be kept in record.

8. After disposal of claims and objections filed before the Electoral Registration Officer, he will compile the same and will make necessary amendment to the Preliminary Electoral Roll. This draft Electoral Roll will be kept open for inspection in the office of Grama Panchayat for the period notified by the Commission.

9. Any person aggrieved by the decision of the E.R.O. can make an application to the Block Development Officer-*cum*-Electoral Registration Officer within the date given in Schedule-II. The application shall be received in the Block Office and acknowledged with receipt. A register should be maintained incorporating the name of the petitioner, name of the G. P., Ward No., date of receipt, etc.

10. The Block Development Officer-*cum*-Electoral Registration Officer shall conduct further enquiry under Rule 7(2) of the Odisha Grama Panchayat Election Rules, 1965. He shall peruse the record of the concerned Electoral Registration Officer and shall dispose of the application in the manner stated in para 7 of this instructions. Eligible names for enrollment shall appropriately be kept in Form No. 1-A after which the draft Electoral Roll shall be made final.

11. The name of the Polling Station shall be indicated in the Electoral Roll.

12. The final Electoral Roll of each ward shall be published under Rule 8(1) of the O.G.P.E. Rules, 1965.

13. Two bound copies of the final Electoral Roll as published by the Electoral Registration Officer Grama Panchayatwise duly authenticated by him should be kept in his office and one copy thereof shall be sent to the Commission as per the dateline fixed.

PROGRAMME FOR PREPARATION AND PRINTING OF ELECTORAL ROLL  
OF DHINKIA GRAM PANCHAYAT

| Sl. No. | Stages   | Date  |
|---------|--|---|
| 1       | 2  | 3   |
| 1       | Splitting of Electoral Roll of Assembly Constituency relatable to the Ward under Section 9(2) and Rule 5(1).                           | 10-02-2014 to 15-02-2014.                             |
| 2       | Preliminary publication of Wardwise Electoral Roll at Grama Panchayat headquarters under Rule 5(3) of O.G.P.E. Rules, 1965.            | 17-02-2014  |
| 3       | Filing of objections and claims under Rule 5(5)  | UP TO 24-02-2014                                      |
| 4       | Enquiry by Electoral Registration Officer under Rule 7(1)  | 25-02-2014 to 01-03-2014 (except Government Holiday). |
| 5       | Inspection of the draft Electoral Roll and Filing of application, if any, to the B.D.O. against the decision of the E.R.O. at 4 above. | 03-03-2014 to 07-03-2014 (except Government Holiday). |
| 6       | Disposal of the applications by the B.D.O. & E.R.O. under Rule 7(2)  | 10-03-2014 to 13-03-2014.                             |
| 7       | Publication of Final Electoral Roll under Rule 8(1)  | 14-03-2014  |
| 8       | Submission of authenticated final Electoral Roll to S. E. C. under Rule 8(2) to the Commission.  | 18-03-2014  |
| 9       | Completion of Printing of Electoral Roll under Rule 8(3)   | 26-03-2014  |
| 10      | Submission of printed copy to the Commission   | 27-03-2014  |

By order and in the name of  
State Election Commission, Odisha

D. SATPATHY

Secretary

NOTICE OF FINAL PUBLICATION OF ELECTORAL ROLL

**(Prescribed by State Election Commission, Odisha)**

It is hereby notified that the Final Electoral Roll enclosed hereto prepared under Rule 7(4) of the Odisha Grama Panchayat Election Rules, 1965 with reference to the 1st January 2014 as the qualifying date is hereby published and available in the office of the undersigned.

Electoral Registration Officer