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**STATE ELECTION COMMISSION, ODISHA
TOSHALI BHAWAN, B-2, 1st FLOOR, SATYANAGAR
BHUBANESWAR- 751 007**

ORDER

The 5th June 2012

No. 6311-SEC.—Whereas, the Executive Officer, Sambalpur Municipality, have intimated that casual vacancy has occurred in the office of Councillor of Ward No. 08 of Sambalpur Municipality due to death of the Councillor;

Whereas, it is necessary to prepare Wardwise Electoral Roll of aforesaid U.L.B. for conduct of by-election and the Commission has decided that Assembly Electoral Roll published by Election Commission of India during January, 2012 and currently in force shall be the basis for preparation of Wardwise Electoral Roll;

Now, therefore, the State Election Commission in exercise of powers vested in it under Article 243 ZA of Constitution and under Section 11A of Odisha Municipal Act, 1950 directs that Wardwise Electoral Roll of the above said U.L.Bs. shall be prepared as per the programme laid down in Schedule-I in the manner prescribed in Schedule-II of this order.

SCHEDULE-I

**PROGRAMME FOR PREPARATION OF ELECTORAL ROLL FOR BY-ELECTION
WARD No. 8 OF SAMBALPUR MUNICIPALITY**

| Sl. No. | Particulars | Date | Place/REMARKS |
|---------|---|---------------------------------|---------------|
| (1) | (2) | (3) | (4) |
| 1 | Preparation for publication of preliminary Electoral Roll of all Municipal Wards in Form No. I comprising to the name of the voters included in the Electoral Roll of Assembly Constituency relatable to the area of the Ward under Rule 4 of the Odisha Municipal (DW, RS & CE) Rules, 1994. | 16-06-2012 to 23-06-2012. | |

| (1) | (2) | (3) | (4) |
|-----|--|--|--|
| 2 | Publication of preliminary Electoral Roll and notices in Form No. II by the Election Officer inviting objections under Rule 7 (1) and (2)— (a) of all Wards of the Municipality; (b) of each Ward. | 25-06-2012 | (1) Noticeboard of the Election Officer. (2) Noticeboard of concerned U.L.B. (3) At a conspicuous place in the Ward. |
| 3 | Date up to which the preliminary Electoral Roll be kept open for inspection by public under Rule 7 (3). | 25-06-2012 to 29-06-2012. | (1) Noticeboard of the Election Officer. (2) Noticeboard of concerned U.L.B. (3) At a conspicuous place in the Ward. |
| 4 | Filing of claims and objections before the Election Officer U/R 8 (2). | 25-06-2012 to 30-06-2012. | The Office of the Election Officer. |
| 5 | Enquiry and correction before hearing of claims and objections by Election Officer U/R 9. | 04-07-2012 to 06-07-2012. | |
| 6 | Publication of list of claims and objections received and all corrections made by the Election Officer in Form No. V U/R 10. | 07-07-2012 | In the Noticeboards of the U.L.Bs. and Office of the Election Officer. |
| 7 | Hearing and disposal of claims and objections by Election Officer U/R 11. | 11-07-2012 to 16-07-2012 (except public holiday). | As may be fixed by the Election Officer. |
| 8 | Date of draft publication | 18-07-2012 | (1) Noticeboard of the Election Officer. (2) Noticeboard of concerned U.L.B. (3) At a conspicuous place in the Ward. |
| 9 | Appeal against the orders of the Election Officer before the District Magistrate U/R 11A. | 19-07-2012 to 24-07-2012 (except public holiday). | The Office of the District Magistrate. |
| 10 | Disposal of appeal by the District Magistrate, U/R 11A. | 25-07-2012 to 01-08-2012 (except public holiday). | As may be fixed by the Election Officer. |

- | (1) | (2) | (3) | (4) |
|-----|---|--|---|
| 11 | Forwarding of orders by the District Magistrate to Election Officer. | 02-08-2012 | |
| 12 | Date of publication of final Electoral Roll U/R 15. | 03-08-2012 to 06-08-2012 (except public holiday). | (1) Noticeboard of the Election Officer. (2) Noticeboard of concerned U.L.B. (3) At a conspicuous place in the Ward |
| 13 | Submission of printed copy of final Electoral Roll to the Commission. | By 14-08-2012. | |

N.B.—The rules referred herein refer to The Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994.

By order and in the name of
State Election Commission, Odisha

M. D. BARIK

Secretary

PROCEDURE FOR PREPARATION OF ELECTORAL ROLL

1. The District Magistrate as Election Officer shall be in overall charge of preparation of Electoral Roll of the Sambalpur Municipality.
2. The Election Officer appointed by the Commission will be in charge of preparation and finalisation of the Wardwise Electoral Roll of the Sambalpur Municipality.
3. The Electoral Roll of the Assembly Constituency prepared by the Election Commission of India published during January 2012 and currently in force, shall be the basis for preparation of preliminary Wardwise Electoral Roll of the Sambalpur Municipality.
4. Preliminary Electoral Roll for each Ward shall be prepared in accordance with Rule 4 and be published in accordance with Rule 7. It should be ensured that the copies of preliminary Electoral Roll or the portion thereof, as the case may be, relating to each Ward shall be kept open for inspection by the public for a period indicated in the programme drawn up by the Commission vide Schedule I. An Assistant/Clerk may be entrusted to help the public in inspection of the preliminary Electoral Roll during the period.
5. It has been provided in Rule 7(4) of Odisha Municipal Election Rules, 1994 that the fact of publication of preliminary Electoral Roll shall be notified in one Odia Newspaper circulating in the district. A model format in Odia is enclosed in Appendix-A of this Schedule, which may be published with necessary modification in one newspaper between 25-06-2012 to 28-06-2012. Care may be taken to ensure that the said paper would really be having wide circulation in the district.
6. Any person whose name is already enrolled in Assembly Electoral Roll, published during January 2012 but does not find place in the Wardwise Electoral Roll now prepared as per Para. 4 above can file claims or objections for enrollment/correction in the entry in Form No. III & IV respectively. It is made clear that fresh claim for enrollment as voter shall not be entertained. While publishing the preliminary Electoral Roll in Form No. II the 2nd paragraph shall be omitted (sample enclosed).
7. The claims and objections shall be enquired into by the Election Officer. He can also take steps for correction of clerical/accidental mistakes U/R 9 of Odisha Municipal (DW, RS and CE) Rules, 1994.
8. After hearing and disposal of claims and objections and finalisation of Electoral Roll by the Election Officer U/R 11, the Election Officer will prepare a draft Electoral Roll and publish the same as per the approved Programme.
9. Any person aggrieved by the order passed by the Election Officer U/R 11 can file an appeal petition before the District Magistrate within five days from the date of completion of all works U/R 11 & 13 by the Election Officer. The application shall be received by the District Magistrate with an acknowledgment to the concerned party. A Register will be maintained wherein all details on which on each appeal petition namely the name of the applicant, name of the N.A.C., the Ward he belongs, date and time of receipt of the appeal will be incorporated.

APPENDIX B TO SCHEDULE II

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