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STATE ELECTION COMMISSION, ORISSA, TOSHALI BHAWAN, B-2  
1<sup>ST</sup> FLOOR, SATYANAGAR, BHUBANESWAR-751 007

ORDER

The 12th August 2011

SUBJECT—Preparation of Electoral Roll for General Elections to Grama Panchayats,  
Panchayat Samities and Zilla Parishads-2012.

No. 3306—Ele.(GP)-75/2011-SEC.—Whereas, according to Article 243-E of the Constitution of India, election to reconstitute Panchayat Bodies shall be completed before the expiry of their term of five years from the date appointed for their first meeting and first meetings of the Grama Panchayats, Panchayat Samities and Zilla Parishads in the State were held on the 10th March 2007, 11th March 2007 and 13th March 2007, respectively ;

Whereas, the term of Dhinkia Grama Panchayat under Ersama Panchayat Samiti in the district of Jagatsinghpur shall be completed in May, 2014 as the first meeting of the said Grama Panchayat was held in the 14th May 2009 ;

Whereas, it is necessary to prepare Wardwise Electoral Rolls of all Grama Panchayats for conduct of the General Elections to the 3-tiers of Panchayati Raj Institutions including Wardwise Electoral Rolls of Dhinkia Grama Panchayat as the Electoral Roll prepared under Orissa Grama Panchayat Rules shall form the final Electoral Roll of Samiti and Parishad Constituency;

Now, therefore, the State Election Commission, in exercise of powers vested in it by virtue of Article 243-K of the Constitution of India, read with relevant provisions of Orissa Grama Panchayat Act, 1964, Orissa Panchayat Samiti Act, 1959 and Orissa Zilla Parishad Act, 1991 and Rules framed thereunder directs that Wardwise Preliminary Electoral Roll of all Grama Panchayats shall be prepared in Form No.1 appended herewith as per the procedure given in Schedule-I of this order.

Since, there will be simultaneous poll for Grama Panchayats, Panchayat Samitis and Zilla Parishads, the final Electoral Roll of every Grama Panchayat prepared under the Orissa Grama Panchayat Election Rules comprised within the Samiti Constituency as well as Parishad Constituency including revision or addition or alteration if any, shall together form the final Electoral Roll of Samiti and Parishad Constituency.

The Commission also directs that all persons eligible to be voters by the qualifying date i.e. the 1st November 2011 shall have opportunity to file claims in appropriate form prescribed in Orissa Grama Panchayat Election Rules, 1965 for inclusion of their names in the Electoral Rolls as per rules. The Commission further directs that claims of all qualified voters shall be disposed of in accordance with the procedure prescribed by the Commission and the new names to be added to the Roll shall be entered in Form No.1-A appended to this order.

The programme for preparation of Electoral Roll is mentioned in Schedule II appended to this order.

This order is available in the Commission's Website "secorissa.org".

By order and in the name of  
State Election Commission, Orissa

M. D. BARIK

Secretary

SCHEDULE I

#### **PROCEDURE FOR PREPARATION OF THE ELECTORAL ROLL**

1. The Collector as Electoral Registration Officer will be in overall charge of preparation and finalisation of Electoral Roll of respective Grama Panchayat/Panchayat Samiti /Zilla Parishad Constituencies.
2. Ordinarily, the Collector shall authorize the B.D.O. to function as E.R.O. in respect of the G. P. Wards/P.S. & Z.P. Constituencies coming within his/her area. He/She may also authorize Tahasildar as E.R.O. as a stand by measure.
3. The Electoral Roll of Assembly Constituencies prepared and published by the Election Commission of India on the 12th January 2011 and currently in force shall be the basis for preparation of the preliminary Wardwise Electoral Rolls. For this purpose, the Electoral Roll of Assembly Constituency relatable to the Ward shall have to be split up into separate Electoral Roll for every Ward as per Rule 5(1) of O.G.P.E. Rules. The preliminary Electoral Roll shall be prepared in Form No.1 prescribed by the Commission under the seal and signature of the Electoral Registration Officer.
4. Any person who is qualified under the provisions of the Representation of the People Act, 1950 or the Orissa Grama Panchayats Act, 1964 to be registered as a voter in any Grama, shall be eligible to be registered in the Electoral Roll of a Ward and the name of a person who is disqualified under the provisions of the said Acts shall be liable for removal from the Electoral Roll of the said Ward.
5. All qualified voters shall have the opportunity to file claims in Form No.16 prescribed under Orissa Grama Panchayat Election Rules, 1965 for inclusion of their names in the Electoral Roll and can file objections in Form No.17 to the entry as per rules. In all cases receipt appended to the Forms has to be given to the claimants/objectors.

6. The preliminary Electoral Roll of the Ward prepared in accordance with Rule 5(1) of O.G.P.E. Rules shall be published by the E.R.O. at a conspicuous place at the headquarters of the Grama Sasan together with a notice in Form No. 2, in accordance with the provisions under Rule 5 (3). Such notice shall also be published in the Notice board of Collector/Sub-Collector and in the concerned Panchayat Samiti.
- 6.1. It should be ensured that the copies of preliminary Electoral Roll is kept open at G. P. Office for inspection by the public for entire period during filing of claims and objections.
7. The Electoral Registration Officers shall notify the date / time and place for disposal of the claims and objection received in Form Nos.16 & 17 under Orissa Grama Panchayat Election Rules.
  7. 1. The Electoral Registration Officer shall cause enquiry into all claims and objections u/r 7(1) in a summary manner which shall be kept on record. Normally, the disposal of claims and objections should begin after the last date of filing of claims and objections.
  7. 2. When large number of claims and objections are received, preliminary enquiry can as well begin even during the period of filing claims and objections by engaging other Government Official at his disposal.
  7. 3. A field official of the Government under whose jurisdiction the area falls may as well be associated.
  7. 4. However, no decision will be taken simply on the basis of the enquiry report without hearing the person concerned who has filed claims or objections.
  7. 5. On the scheduled date of hearing, the Electoral Registration Officer shall take into account the materials of enquiry and hear the person concerned. The contents of hearing be recorded in a summary manner. If the person concerned does not turn up on the scheduled date and time of hearing, the Electoral Registration Officer shall take appropriate decision taking into account the materials available before him and the fact of his absence at the time of hearing can as well be recorded.
  7. 6. Final decision of the Electoral Registration Officer in respect of each claim and objection and to that effect finding in brief should be kept in record.
8. After disposal of claims and objections filed before the Electoral Registration Officer, he will compile the same and will make necessary amendment to the preliminary Electoral Roll. This draft Electoral Roll will be kept open for inspection in the office of Grama Panchayat as well as in the office of Panchayat Samiti for the period notified by the Commission.
9. Any person aggrieved by the decision of the E.R.O., can make an application to the Block Development Officer-*cum*-Electoral Registration Officer within the date given in Schedule II. The application shall be received in the Block Office and acknowledged with receipt. A register should be maintained incorporating the name of the petitioner, name of the G.P., Ward No., date of receipt, etc.

10. The Block Development Officer-*cum*-Electoral Registration Officer shall conduct further enquiry under Rule 7(2) of the Orissa Grama Panchayat Election Rules, 1965. He shall peruse the record of the concerned Electoral Registration Officer and shall dispose of the application in the manner stated in Para. 7 of this instructions. Eligible names for enrolment shall appropriately be kept in Form No. 1-A after which the draft Electoral Roll shall be made final.
- 10.1. The names figuring in Form I-A shall appear at the bottom of the names in Form-I (after deletions) in the final Roll of each Ward.
11. The name of the Polling Station shall be indicated in the Electoral Roll
12. The final Electoral Roll of each Ward shall be published u/r 8(1) of the O.G.P.E. Rule, 1965.
13. Two bound copies of the final Electoral Roll as published by the Electoral Registration Officer Grama Panchayatwise duly authenticated by him should be kept in his office and one copy thereof shall be sent to the Commission as per the dateline fixed.

## SCHEDULE II

**PROGRAMME FOR PREPARATION AND PRINTING OF ELECTORAL ROLL**

Sl. No.	Stages	Dates
(1)	(2)	(3)
1	Splitting of Electoral Roll of Assembly Constituency relatable to the Ward under Section 9(2) and Rule 5 (1).	22-08-2011 to 13-09-2011
2	Preliminary publication of Wardwise Electoral Roll at Grama Panchayat headquarters u/r 5(3) of O.G.P.E. Rules, 1965.	14-09-2011
3	Filing of objections and claims u/r 5(5).	Up to 21-09-2011
4	Enquiry by Electoral Registration Officer u/r 7(1).	22-09-2011 to 01-10-2011
5	Inspection of the draft Electoral Roll and filing of application, if any, to the B.D.O. against the decision of the E.R.O. at 4 above.	12-10-2011 to 15-10-2011
6	Disposal of the applications by the B.D.O. & E.R.O. u/r 7(2).	17-10-2011 to 22-10-2011

(1)	(2)	(3)
7	Publication of final Electoral Roll u/r 8(1)	02-11-2011
8	Submission of authenticated final Electoral Roll to S.E.C. u/r 8(2) to the Commission.	08-11-2011
9	Completion of printing of Electoral Roll u/r 8(3)	28-11-2011
10	Submission of printed copy to the Commission	03-12-2011

**NOTICE OF FINAL PUBLICATION OF ELECTORAL ROLL**  
(Prescribed by State Election Commission, Orissa)

It is hereby notified that the Final Electoral Roll enclosed hereto prepared under Rule 7(4) of the Orissa Grama Panchayat Election Rules, 1965 with reference to the 1st November 2011 as the qualifying date, is hereby published and available in the office of the undersigned.

Place.....

Date.....

Electoral Registration Officer

**ଫର୍ମ ନଂ. 1**

[ ଓଡ଼ିଶା ଗ୍ରା: ପ: ନିୟମ 7 (4) ଦ୍ରଷ୍ଟବ୍ୟ ]

ଭୋଟର ତାଲିକା

ଜିଲ୍ଲା.....ବିଧାନ ସଭା ନିର୍ବାଚନମଣ୍ଡଳୀ.....

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1	2	3	4	5	6

(ଦସ୍ତଖତ ଓ ମୋହର)

ଇଲେକ୍ଟୋରାଲ ରେଜିଷ୍ଟ୍ରେସନ ଅଫିସର

## ଫର୍ମ ନଂ. 1-ଏ

[ ଓଡ଼ିଶା ଗ୍ରା: ପ : ନିୟମ 7 (4) ଦ୍ରଷ୍ଟବ୍ୟ ]

ଯୋଗ ତାଲିକା

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ଥାନା.....ଗ୍ରାମ.....  
 ଭୋଟ କେନ୍ଦ୍ରର ଅବସ୍ଥିତି.....ଫୋର୍ଡ ନଂ.....

କ୍ରମିକ ସଂଖ୍ୟା	ଘର ନଂ.	ନାମ-ପିତା/ସ୍ତ୍ରୀନାମ ନାମ	ବୟସ	ବିଧାନ ସଭା ନିର୍ବାଚନ ମଣ୍ଡଳୀ ଭୋଟର ତାଲିକାରେ କ୍ରମିକ ସଂଖ୍ୟା	ମତ୍ତବ୍ୟ
1	2	3	4	5	6

(ଦସ୍ତଖତ ଓ ମୋହର)

ଇଲେକ୍ଟୋରାଲ ରେଜିଷ୍ଟ୍ରେସନ ଅଫିସର