

# The Orissa Gazette

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

---

---

No. 483, CUTTACK, FRIDAY, APRIL 9, 2010/ CHAITRA 19, 1932

---

---

No. 7868-SP-C-CO-22/2010/HUD

**HOUSING & URBAN DEVELOPMENT DEPARTMENT**

RESOLUTION

The 31st March 2010

The Swarna Jayanti Sahari Rozgar Yojana (SJSRY) a centrally sponsored scheme has been implemented since 01.12.1997 after subsuming earlier urban poverty alleviation schemes namely Nehru Rozgar Yojana (NRY), Urban Basic Services for Poor (UBSP) and Prime Minister's Integrated Urban Poverty Eradication Programme (PMIUPEP). The key objective of the scheme is to provide sustainable gainful employment to the urban unemployed or under-employed poor through setting up of self-employment ventures or provision of wage employment. On the basis of concurrent evaluation, lessons learnt in implementation, feedback received from different States/ UTs, to overcome the difficulties faced by the States / UTs and address certain drawn backs in implementation of SJSRY, the Government of India have revised the guidelines with effect from 2009-10 i.e.1st April, 2009. The revamped SJSRY rests on the foundation of Community Development and Empowerment, rather than relying on the traditional method of top-down implementation. The Scheme rely on establishing and nurturing community organizations. Suitable self-managed community structures like Neighbourhood Groups (NHGs), Neighbourhood Committees (NHC) and Community Development Societies (CDSs) are to be set up in target areas to facilitate sustained urban poverty alleviation. The exercise of setting up of such structures should be completed by the end of 2009-10. At ULB level a Community Organiser (CO) may be engaged for about 2,000 identified urban poor families (or for an average urban population of 50,000). Such Community Organiser should be as far as practicable, be a woman. The Community Organiser (CO) will be the main link between

urban poor community (represented through CDS) and the implementation machinery i.e. Urban Poverty Cell at the ULB level.

2. Accordingly, all the ULBs have been instructed to form NHGs (slum level), NHCs(ward level) and CDS (town/ULB level) vide this Department Resolution No.1914, Dated the 29th January, 2010.

3. In the absence of the required number of Community Organisers, the ULBs are facing a lot of difficulties in formation of the NHG, NHC and CDS at ULB level. Moreover, Community Organiser establishes link between Urban Poor through CDS and the implementing Machinery i.e Urban Poverty Alleviation Cell. Hence, it is essential to engage contractual Community Organisers in different ULBs for successful implementation of the Urban Poverty Alleviation Programmes.

4. In the above back drop, the Government after careful consideration have been pleased to engage Contractual Community Organiser in different ULBs in consideration to the urban BPL survey with following stipulations.

5. Total number of engagement of contractual Community Organiser at the first instance is 116. The ULB wise number of engagement Contractual Community Organisers is at *Annexure – A* (enclosed). The same has been concurred in by the Finance Department vide UOR No.462/WF-I, Dated the 22nd December, 2009.

## 6. ELIGIBILITY

In order to be eligible for engagement as contractual Community Organiser candidate must be :

- (i) Woman.
- (ii) She must be citizen of India
- (iii) Age is in between 21 years to 35 years as on 1st January, 2010.
- (iv) She should be a resident of the District concerned .
- (v) Knowledge in oriya is essential i.e oriya should be one of the subject either upto 10<sup>th</sup> or +2 class.
- (vi) Graduate Degree with Sociology, Psychology, Home Science, Social Work or Social Science. Preference will be given to the Higher qualifications i.e. Master Degree preferably in Sociology, Psychology, Home Science, Social Work or Social Science and experience as community worker in any reputed

NGO/ Government Organisations with basic knowledge in computer application.

## 7. EMOLUMENTS

Monthly consolidated remuneration of contractual Community Organiser is Rs.5000/= (five thousand) per month, which shall be met out of the Urban Community Development Network (UCDN) component under SJSRY by the ULB. Such engagement is purely co-terminus with the scheme.

## 8. SELECTION

- (i) The Member Secretary, State Urban Development Agency (SUDA) would bring out an advertisement indicating number of post and name of the ULB in leading oriya daily newspaper (two) and invite application, wherein the candidates will apply to the Additional District Magistrate(ADM) and Project Director, DUDA concerned for appointment, which is to be filled up by respective Municipal Commissioner / Executive Officer.
- (ii) Last date of submission of application by the candidates is 10.04.10..
- (iii) The candidates shall apply to the Additional District Magistrate (ADM), in charge of District Urban Development Agency (DUDA) in prescribed BIO-DATA alongwith two recent passport photographs as in *Annexure- B*.
- (iv) The list of documents to be attached i.e. 1. Proof of residence, 2. Photocopy of Education certificates with Mark list duly attested by any Gazetted Officer, 3. Character Certificate from any Gazetted Officer or eminent person of the local area and 4. two recent passport size photographs.
- (v) Engagement of contractual Community Organiser shall be made purely on career marking as detailed below :—

### 1) Total Mark = 100

A. 10 <sup>th</sup> pass	= 20 marks
B. +2 Pass	=20 marks
C. +3 pass or graduation	= 20 marks
D. Master Degree	= 20 marks
E. Experience	= 20 marks

### 2) Educational Qualification Marking procedure

a) 60% or above aggregate	= 20 marks
b) 50% or above aggregate	= 10 marks
c) Pass	= 5 marks

### 3) Experience Marking procedure

- |                     |            |
|---------------------|------------|
| a. Above 3 years    | = 20 marks |
| b. Above 2 years    | = 15 marks |
| c. Above 1 year     | = 10 marks |
| d. Less than 1 year | = 5 marks  |

- (vi) Selection Committee shall be constituted with the following members for selection of contractual Community Organisers :
- a)** The District Magistrate and Collector concerned or any Senior Officer authorized by him - Chairperson
  - b)** District Welfare Officer - Member
  - c)** District Employment Officer - Member
  - d)** Municipal Commissioner & Executive Officer of ULBs - Member  
(two numbers to be nominated by the Collector concerned)
  - e)** Deputy Collector ( I/c of DUDA matters) - Member convenor
- (vii) The ADM(DUDA) / Deputy Collector concerned shall scrutinize the applications with reference to the eligibility criteria (para-6) & above career markings (Sl.No. IV) and place it before the Selection Committed constituted for the above purpose (Sl. No.V). In case two or more candidates secure the same marks, in such case the candidates older in age will be placed above in the rank/ position. The officer concerned may requisition one or two staff of the Head Quarter ULB for the above purpose, if necessary.
- (viii) A merit list with twice the number of vacancies shall be drawn up according to career marks obtained by the candidates.
- (ix) The Chairperson, Selection Committee shall sponsor number of candidates in order merit and preference of candidates, to the ULBs concerned as per *Annexure-A* by 25.04.10 for issue of engagement order (*Annexure-C*) under kind signature of Municipal Commissioner / Executive Officer with proper agreement (*Annexure-D*) and undertaking (*Annexure-E*).

**9.** The engagement order shall be issued under kind signature of the Municipal Commissioner / Executive Officer concerned by 31.05.10 under intimation to the Member Secretary, SUDA. Model engagement order is at *Annexure – C*.

10. A contract/agreement shall be executed between the Municipal Commissioner / Executive Officer concerned and the contract Community Organiser, to be signed on stamp paper. Model contract/agreement is at *Annexure-D*.

11. Before accepting the contract agreement the concerned person shall give a written undertaking as per the prescribed format is at *Annexure-E*.

12. The Member Secretary, SUDA shall provide Rs.3000/= (three thousand) only, out of IEC fund under SJSRY, to all ADM & PD, DUDA towards contingent and incidental expenditure for such selection.

13. The Member Secretary, SUDA shall submit a consolidated list to the Government.

14. The duties & responsibility of the Contractual Community Organisers shall be as indicated in the Para – 8.4 of the revamped SJSRY guidelines of Government of India or as prescribed by the Government from time to time.

**15. LEAVE**

The contract Community Organiser will be eligible, subject to be exigency of public service, for a special leave of 10 (ten) days during a calendar year of such engagement. She shall not be entitled to any other kind of leave (beyond authorized leave). If she remains absent with permission and she does not have any authorized leave at her credit, proportionate amount from her consolidated remuneration shall be deducted. However maternity leave up to two child shall be allowed with full consolidated remuneration in accordance with prevailing circulars/notifications/Office Orders in this regard issued from time to time by the State Government.

16. The contractual engagement of Community Organiser is valid upto the end of February of financial year and the renewal of the contract can be considered, only if continuation of such post is extended by Government & subject to satisfactory performance of the incumbent, as per annual assessment report of ADM & Project Director, DUDA concerned.

17. The provisions of the Orissa Reservation & Vacancies in Posts and Services Act.1975 is not applicable as the above engagement is purely co-terminus with the scheme.

**ORDER :—** Ordered that the Resolution be published in the next extraordinary issue of the *Orissa Gazette* and copies be supplied to all Departments / All Heads of Departments/ All Collectors / All ULBs for information and guidance.

By order of the Governor

R R MALLICK  
Director, Municipal Administration &  
*Ex Officio* Additional Secretary to Government

**Annexure-A**

**NUMBER OF CONTRACTUAL COMMUNITY ORGANISERS' TO BE ENGAGED  
IN DIFFERENT ULBS**

Sl.No.	ULB Name	No.of contractual Community Organiser to be engaged
(1)	(2)	(3)
1	Anandapur(M)	1
2	Aska(N)	1
3	Athgarh(N)	1
4	Athmallick(N)	1
5	Balasore(M)	1
6	Balimela(N)	1
7	Balugaon(N)	1
8	Banki(N)	1
9	Banpur(N)	1
10	Barbil(M)	1
11	Bargarh(M)	1
12	Basudevpur(N)	1
13	Bellaguntha(N)	1
14	Belpahar	1
15	Berhampur(MC)	5
16	Bhadrak(M)	2
17	Bhanjanagar(N)	1
18	Bhuban (N)	1
19	Bhubaneswar (MC)	10
20	Binika(N)	1
21	Biramitrapur (M)	1
22	Boudhgarh(N)	1
23	Brajaraj nagar(M)	1
24	Buguda(N)	1
25	Burla(N)	1

26	Chikiti(N)	1
27	Choudwar(M)	1
28	Cuttack(MC)	10
(1)	(2)	(3)
29	Dhenkanal(M)	1
30	Digapahandi(N)	1
31	G.Udayagiri(N)	1
32	Ganjam(N)	1
33	Goplapur(N)	1
34	Gudari(N)	1
35	Gunupur(N)	1
36	Hinjilicut(N)	1
37	Hirakud (N)	1
38	Jaleswar(N)	1
39	Jatni(M)	1
40	Jeypore(M)	1
41	Joda(M)	1
42	Kabisuryanagar(N)	1
43	Kamakhyanagar(N)	1
44	Kantabanji(N)	1
45	Karanjia(N)	1
46	Kashinagar(N)	1
47	Kendrapara(M)	1
48	Keonjhar(M)	1
49	Kesinga(N)	1
50	Khalikote(N)	1
51	Khandapara(N)	1
52	Khariar Road(N)	1
53	Khurda(M)	1
54	Kodala(N)	1
55	Konark(N)	1
56	Koraput(N)	1
57	Kotpad(N)	1
58	Malkangiri(N)	1

59	Nayagarh(N)	1
60	Nilagiri(N)	1
61	Nimapara(N)	1
(1)	(2)	(3)
62	Nowrangpur(M)	1
63	Paradeep(M)	2
64	Parlakhemundi(M)	1
65	Pattamundai(N)	1
66	Phulbani(M)	1
67	Pipili(N)	1
68	Polosara(N)	1
69	Puri(M)	4
70	Purusottampur(N)	1
71	Rairangpur(N)	1
72	Rajgangpur (M)	1
73	Rambha(N)	1
74	Rayagada(M)	2
75	Redhakhola(N)	1
76	Rourkela(M)	3
77	Sambalpur(M)	3
78	Sonepur(M)	1
79	Soro(N)	1
80	Soroda(N)	1
81	Tarabha(N)	1
82	Udala(N)	1
83	Umerkote(N)	1
84	Vyasanagar(M)	1
<b>TOTAL: 116</b>		



**Annexure -B****APPLICATION FOR ENGAGEMENT AS CONTRACTUAL COMMUNITY ORGANISER****B I O – D A T A**

N A M E :

FATHER'S / HUSBAND'S NAME:

NATIONALITY :

RELIGION :

DATE OF BIRTH :

SEX :

MARITAL STATUS :

EMPLOYMENT REGD. NO. (IF ANY) :

LANGUAGE KNOWN :

PRESENT ADDRESS :

PARMANENT ADDRESS :

ACADEMIC QUALIFICATION :

Space for  
Photgraph

Sl. No.	Course	Subjects	Total Marks	Marks secured	% marks	Division	Name of the Board/ Council
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1							
2							
3							
4							

EXPERIENCE (if any) AS COMMUNITY WORKER

- Name of Organisation :
- Period of Engagement :

KNOWLEDGE IN COMPUTER(IF ANY) :

Preference of ULBs : 1. 2. 3.

Declaration:

I declare that the information stated above are true to the best of my knowledge and belief.

Signature of applicant

**Annexure-C**

OFFICE OF THE .....MUNICIPAL CORPORATION/  
MUNICIPALITY / NAC

NO.....

Date :

**ENGAGEMENT ORDER**

On execution of an agreement dated..... BETWEEN Sri/  
Smt/Kumari.....Son/Daughter of Sri .....  
.....of Village..... PO.....Dist .....  
AND Municipal Commissioner ..... Municipal Corporation /  
Municipality / NAC, she .....is hereby engaged as a  
contract Community Organiser for period w.e.f the date of her actual joining up to  
the end of February,2011 on a fixed monthly remuneration of Rs.5000/= (five  
thousand) only subject to the following terms & conditions.

1. The Community Organiser shall be engaged by the Municipal Commissioner/  
Executive Officer for implementation of the SJSRY in the ULB.
2. She may be assigned with other poverty alleviation programme by Member  
Secretary, SUDA or Government in H & U D Department from time to time.
3. She shall attend training programmes / Workshops as fixed by the Member  
Secretary, SUDA.

Municipal Commissioner/  
Executive Officer

**Annexure-D****AGREEMENT**

This agreement is made on this ..... day of ..... Month ..... Year ..... BETWEEN the Municipal Commissioner/ Executive Officer.....Municipal Corporation/ Municipality / NAC (herein after called the "First-Party" of the one part AND Sri/ Smt/ Miss ..... daughter/wife of Sri ..... Aged about .....years residing at .....) herein after called the "Second-Party" of the other part.

Whereas, the Second-Party intends to be engaged as contractual Community Organiser under ..... Municipal Corporation / Municipality / NAC.

And, whereas, the First Party desires to engage in the Second-Party on a contract basis as Community Organiser for the period specified hereunder and the Second-Party agreed to enter into this contract and abide by the terms and conditions of this agreement.

NOW THIS AGREEMENT WITNESSES and the parties hereunder, hereby agree as follows :—

1. That the First-Party shall provide engagement to the Second-Party in .....Municipal Corporation/ Municipality/NAC for a period commencing from the date of actual joining upto end of February, 2011 as agreed to by both the parties and the contract of this engagement ipso-facto shall be terminated on the last working day of the date specified for which no formal notice or order by the Municipal Commissioner / Executive Officer is required to be issued by the First-Party. The contract will stand rescind on expiry of the period.
2. That the Second Party shall submit herself to the orders of Municipal Commissioner/Executive Officer and of the officers/authorities under whom she may from time to time be placed by the First-Party and shall at all times, obey the rules prescribed and shall discharge whenever required to perform such duties as may be assigned.
3. That the Second-Party shall employ herself efficiently and diligently and to the best of her ability and to the satisfaction of the First Party.

4. That the Second-Party shall be paid Rs.5000/- (Rupees Five thousand) only per month as consolidated remuneration.
5. The Second-Party shall not claim the service benefit as admissible to the State Government employees.
6. That the Second-Party shall not be eligible to get any other allowance and shall not claim any other dues except the remuneration as mentioned in Clause (4) above.
7. That the Second Party shall be eligible subject to exigency of public service for special leave of 10 days during a calendar year.
8. That the Second-Party shall not be entitled to any other kind of authorized absence beyond authorized leave. If she remains absent with permission and she does not have any authorized leave at her credit, the proportionate amount from her consolidated remuneration shall be deducted.
9. That the Second-Party has agreed to serve in the manner as required and perform the duties assigned by the First-Party and she has agreed to be disengaged without any notice on ground of misconduct even during the operation of this agreement.

IT IS EXPRESSLY STATED AND AGREED that any duties rendered under this agreement by the Second Party shall not under any circumstances whatsoever provide her any right to claim for any scale of pay or to be appointed in any service that may exist now or may arise in future in any Urban Local Bodies or in any Government Offices.

IN WITNESS WHEREOF the parties hereto and hereby put their hands the day, month and year first above written.

Name & designation and Address

In the presence of witnesses

1. Name .....
- Address .....
2. Name .....

Signature of the Second-Party

In the presence of witnesses

1. Name .....
- Address .....
- .....
- .....
2. Name .....
- Address .....

Signature of Municipal Commissioner/  
Executive Officer  
(First-Party)

**Annexure-E**

**UNDERTAKING TO BE FURNISHED BY THE CANDIDATE  
(As per provision of Para 10)**

I \_\_\_\_\_, daughter/wife of \_\_\_\_\_, who has given an offer of contract engagement for the post of Community Organiser, carrying a consolidated salary of Rs.5000/- (five thousand) per month, am fully aware that my engagement is purely temporary and on contract basis, co-terminus with SJSRY and can be terminated at any time without any notice and assigning any reason thereof.

Further, I am fully aware that my continuance in the said post is contingent upon the extension of the said post by Government with concurrence of Finance Department and subject to my satisfactory performance to be evaluated by the appropriate authority.

Further, I do hereby give an undertaking that in future I shall not claim regular scale of pay and other allowances for continuation in the said post merely on the ground that I have been given a contract engagement and my contractual engagement has been extended from time to time.

Date:

Place:

Signature of the Candidate

Name in full

Detailed Permanent Address

Detailed Present Address

1. Witness number one

Signature  
Detailed present Address

2. Witness number two

Signature  
Detailed present Address

---

Printed and published by the Director, Printing, Stationery and Publication, Orissa, Cuttack-10  
Ex. Gaz. 40-193+200