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## HOUSING & URBAN DEVELOPMENT DEPARTMENT

### RESOLUTION

The 19th March 2010

The Swarna Jayanti Sahari Rozgar Yojana (SJSRY) a Centrally Sponsored Scheme has been implemented since 01.12.1997 after subsuming earlier Urban Poverty Alleviation schemes namely Nehru Rozgar Yojana (NRY), Urban Basic Services for Poor (UBSP) and Prime Minister's Integrated Urban Poverty Eradication Programme (PMIUPEP). The key objective of the scheme is to provide sustainable gainful employment to the urban unemployed or under-employed poor through setting up of self-employment ventures or provision of wage employment and community empowerment. On the basis of concurrent evaluation, lessons learnt in implementation, feedback received from different States/ UTs, to overcome the difficulties faced by the States / UTs and address certain draw backs in implementation of SJSRY, the Government of India have revised the guidelines with effect from 01.04.09. One of the major concern is strengthening of the project implementation mechanism in the States at State/ District / ULB level for successful implementation of the scheme. Under the revamped SJSRY, a proper administrative set-up or mechanism has been conceptualized.

2. In the above back drop, the Government after careful consideration have been pleased to 1. Nominate the Director Municipal Administration & *Ex Officio* Additional Secretary to Govt. as State Nodal Officer for SJSRY and other UPA programmes & Director SUDA, re-constitute 2. State Level Monitoring Committee (SLMC), 3. State Urban Development Agency (SUDA), 4. District Urban Development Agency (DUDA) & Constitute 5.State Urban Poverty Alleviation Cell at SUDA, 6.ULB/Town UPA Cell and 7.Co-ordination & Monitoring Committee at ULB level as indicated below ;

**A. STATE LEVEL MONITORING COMMITTEE (SLMC).**

- |  |   |                    |
|--|---|--------------------|
| <i>i.</i> Secretary, Housing & Urban Development Department  | - | Chairperson        |
| <i>ii.</i> Secretary, School & Mass Education Department   | - | Member             |
| <i>iii.</i> Secretary, Higher Education Department   | - | Member             |
| <i>iv.</i> Secretary, Health & Family Welfare Department   | - | Member             |
| <i>v.</i> Secretary, S.T. & S.C. Development Department  | - | Member             |
| <i>vi.</i> Secretary, Women & Child Development Department   | - | Member             |
| <i>vii.</i> Secretary, Labour & Employment Department  | - | Member             |
| <i>viii.</i> Secretary, Industries Department  | - | Member             |
| <i>ix.</i> Secretary, Rural Development Department   | - | Member             |
| <i>x.</i> Director, Employment Mission   | - | Member             |
| <i>xi.</i> Director, Mission Shakti  | - | Member             |
| <i>xii.</i> Director, Technical Education & Training, Cuttack  | - | Member             |
| <i>xiii.</i> Vice-Chairperson, State Council of Technical<br>Education & Vocational Training, Bhubaneswar  | - | Member             |
| <i>xiv.</i> Convenor, State Level Bankers' Committee   | - | Member             |
| <i>xv.</i> Regional Head of State Bank of India  | - | Member             |
| <i>xvi.</i> Regional Head of Andhra Bank   | - | Member             |
| <i>xvii.</i> Regional Head of Institute of Entrepreneur<br>Development, Bhubaneswar  | - | Member             |
| <i>xviii.</i> The Mayor of all Municipal Corporations  | - | Member             |
| <i>xix.</i> Two Experts/ Specialist in the field<br>of poverty alleviation, livelihood, slum<br>development / redevelopment etc<br>(nominated by Secy. H & U. D. Department) | - | Member             |
| <i>xx.</i> Director Municipal Administration &<br><i>Ex Officio</i> Additional Secretary to Government   | - | Member             |
| <i>xxi.</i> Project Director- <i>cum</i> -Joint Secretary to Government<br>H & U. D. Department  | - | Member<br>Convenor |

[This Department O.O. No.25485, Dtd.13.11.07 regarding constitution of SLMC is hereby superseded.]

## B. STATE URBAN DEVELOPMENT AGENCY (SUDA)

{ A registered body under Societies Registration Act 1860 }

### i. Governing Body of SUDA shall be reconstituted comprising following members:

1. Hon'ble Minister Housing & Urban Development ... Chairperson
2. Secretary to Government, Housing & Urban Development Department ... Vice-Chairperson
3. Secretary to Government, Health & Family Welfare Department or his nominee ... Member
4. Secretary to Government, Higher Education Department or his nominee ... Member
5. Secretary to Government, Works Department or his nominee ... Member
6. Secretary to Government, Industries Department or his nominee ... Member
7. Secretary to Government, S.T. & S.C. Development Department or his nominee ... Member
8. Secretary to Government, School & Mass Education Department or his nominee ... Member
9. Secretary to Government, Women & Child Development Department or his nominee ... Member
10. Secretary to Government, Labour & Employment Department or his nominee ... Member
11. Secretary to Government, Rural Development Department or his nominee ... Member
12. Secretary to Government, Revenue & Disaster Management Department or his nominee ... Member
13. Director, State Employment Mission ... Member
14. Director, (IF), Finance Department ... Member
15. Director, Mission Shakti ... Member
16. Director, Technical Education & Training, Cuttack ... Member
17. Vice-Chairperson, State Council of Technical Education & Vocational Training , Bhubaneswar ... Member

- |  |   |
|--|---|
| 18. Director, SUDA and DMA & <i>Ex Officio</i> Additional Secretary to Government Housing & Urban Development Department                               | ... Member                              |
| 19. Two eminent Citizen/ Specialist in the field of poverty alleviation/ livelihood / Slum Development / re-development etc. (nominated by Government) | ... Member                              |
| 20. Three Representatives from NGOs working in poverty sector to be nominated by Government  | ... Member                              |
| 21. Convenor, State Level Bankers' Committee   | ... Member                              |
| 22. Director Town Planning, Orissa   | ... Member                              |
| 23. Project Director- <i>cum</i> -Joint Secretary to Government Housing & Urban Development Department   | ... Member Secretary<br>SUDA & Convenor |

**Term of Reference** : The Governing Body shall meet as decided by the Chairperson or on the requisition of the General Body to provide policy formulation, adequacy, strategy and finances for programmes to be implemented.

**ii. General Body of SUDA shall be reconstituted comprising following members :**

All members of Governing Body of SUDA and all Project Director, DUDAs or Additional District Magistrate (ADM) in charge of DUDAs.

(This Department Resolution No.45788 Dtd.20.11.90 regarding constitution of SUDA & DUDA is hereby superseded.)

**C. State Urban Poverty Alleviation (UPA) Cell** Shall be created at SUDA with following Officers / Staff :

- Programme Officer (UPA)  
(existing Educationist post is re-designated )
- Programme Accountant  
(existing Accountant post is re-designated)
- Programme Assistant  
(existing Programme Executive Assistant post is re-designated)
- Computer Operator  
(existing typist post /computer operator post is re-designated)
- MIS Programmer  
(existing Investigator post is re-designated)

**D. The District Urban Development Agency (DUDA)**

( A registered body under Societies Registration Act 1860)

**1. Governing Body of DUDA shall be reconstituted comprising following members :**

<i>i.</i>	Collector & District Magistrate	-	Chairperson
<i>ii.</i>	Superintending Engineer R & B	-	Member
<i>iii.</i>	Superintending Engineer P H	-	Member
<i>iv.</i>	CDMO	-	Member
<i>v.</i>	District Welfare Officer	-	Member
<i>vi.</i>	District Employment Officer	-	Member
<i>vii.</i>	CI of Schools	-	Member
<i>viii.</i>	Regional Head of OSFDC	-	Member
<i>ix.</i>	Lead Bank Officer of District	-	Member
<i>x.</i>	Head of Co-operative Bank	-	Member
<i>xi.</i>	General Manager, DIC	-	Member
<i>xii.</i>	Municipal Commissioner / Executive Officer of ULBs	-	Member
<i>xiii.</i>	Officer in-charge of Town Planning Unit	-	Member
<i>xiv.</i>	District Labour Officer	-	Member
<i>xv.</i>	CDPO	-	Member
<i>xvi.</i>	Officer in-charge of OSHB	-	Member
<i>xvii.</i>	Two specialist in the field of poverty Eradication/slum development/Redevelopment / livelihood etc ( to be Nominated by Collector)	-	Spl. Invitees
<i>xviii.</i>	Two representatives of NGOs working in Poverty sector to be nominated by collector	-	Spl. Invitees
<i>xix.</i>	Project Director, DUDA or ADM in-charge of DUDA	-	Member

Secretary & Convenor

**2. The General Body of DUDA shall be reconstituted comprising following members:**

All members of Governing Body of DUDA alongwith members indicated below :

- a) MLAs/MPs having Urban areas within the Constituency - Member

- |                                |   |        |
|--------------------------------|---|--------|
| b) Mayor / Chairperson of ULBs | - | Member |
| c) CDS President of ULBs       | - | Member |

**Term of Reference :** The Governing Body of DUDA shall meet once in a month to facilitate / co-ordinate / implement and review following DUDA tasks :

- ❖ Link between SUDA & ULBs
- ❖ Facilitating Common Services
- ❖ Bank linkages
- ❖ District credit plans
- ❖ Convergence and coordination of various programmes
- ❖ Capacity building and training
- ❖ Guide and Support ULBs especially smaller ULBs
- ❖ Integration of Urban Poverty Alleviation Programmes with District Plan
- ❖ Monitoring & Evaluation

**E. District UPA Cell** shall be created to support the Project Director, DUDA with following minimum staff :

- Office Assistant (existing Junior Clerk/ Senior Clerk)
- Computer Operator (existing operator)

**Term of Reference :**

- Liaise with line Department for implementing and converging UPA programmes, Skill Development programmes.
- Coordinate with District Planning committee set up in accordance with constitution 74th Amendment Act.
- Monitoring the setting up of micro-enterprises
- Eliminate overlaps between PMEGP and SJSRY
- Work in close collaboration with reputed Community Based Organizations / NGOs for effective implementation of SJSRY and various activities meant for benefiting urban BPL population.

**F. ULB / Town UPA Cell** in each ULB under Municipal Commissioner / Executive Officer shall be created with minimum following staff :

- ✓ Slum Improvement Officer
- ✓ Town Project Officer / Assistant Town Project Officer
- ✓ Community Organizers
- ✓ Office Assistant-*cum*- Accountant  
( existing Junior Assistant / Tax Collector )

**G. UPA Programme Co-ordination & Monitoring Committee(at ULB level)**

The Co-ordination & Monitoring Committee shall be constituted comprising following Members :

- Municipal Commissioner / Executive Officer - Chairperson
- Slum Improvement Officer/  
Town Project Officer / ATPO - Member  
Convenor
- Community Organiser - Member
- Municipal Sectoral Staff ( Health,  
Town Planning Engineering, Revenue etc.) - Member
- Representatives of Social Sector Line Deptt.  
at town level i. Education, ii. Health, iii. Family  
Welfare, iv. Housing, v. Social Welfare,  
vi. Women & Child Development, vii. Industries,  
viii. Revenue etc. - Member
- President of CDS - Member
- Representatives of Slum Level Federation  
(two nos.) on yearly rotation - Member
- Woman ward members (two nos.) priority to  
the Reserved category on yearly rotation - Member
- Representative of reputed NGOs involved  
in the field of Poverty Alleviation (two nos.) - Member
- Representatives of Commercial / Co-op  
Banks (five nos.) - Member
- Representatives of Chamber of Commerce  
Industries / Business / Co-op. sector (five nos.)- Member

**Term of Reference :**

The committee shall meet once in every fortnight to facilitate/ co-ordinate/ implement and review the Town UPA Cell tasks like :

- Community self survey of slum, poverty and livelihood and profile of all urban poor
- Preparation of Municipal Poverty Alleviation Action Plan
- Social Mobilisation and Strengthening of CBOs

- Capacity Building Programmes and training
- Development of Livelihood Programme and Bank linkage
- Skill Formation, Upgradation and change
- Social Development
- Survey of local economy
- Programme implementation
- Infrastructure provision to slums, Housing, Land tenure
- Provision of Civic Services
- Poverty Budgeting

**ORDER :** Ordered that the Resolution be published in the next extraordinary issue of the *Orissa Gazette* and copies be supplied to all Departments / All Heads of Departments/ All Collectors / All ULBs for information and guidance.

By order of the Governor

R.R. MALLICK

Director, Municipal Administration-*cum*-

*Ex Officio* Additional Secretary to Government