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STATE ELECTION COMMISSION, ORISSA  
TOSHALI PLAZA, B-2, 1ST FLOOR  
SATYANAGAR, BHUBANESWAR-751007

ORDER

The 10th February 2010

No. 590—Ele(ML)-46/2010-SEC.—Whereas, the Municipal Commissioner, Berhampur Municipal Corporation vide his letter No.969, dated the 3rd February 2010 reported that a casual vacancy in the office of Corporator of Ward No. 16 of Berhampur Municipal Corporation has occurred due to resignation of the Corporator;

Whereas, it is necessary to prepare Wardwise Electoral Roll of Berhampur Municipal Corporation for conduct of by-election and the Commission has decided that Assembly Electoral Roll published by Election Commission of India in January, 2009 including continuous updation of Electoral Roll made during General Election to Assembly and Parliament, 2009 and currently in force shall be the basis for preparation of Wardwise Electoral Roll;

Now, therefore, the State Election Commission in exercise of powers vested in it under Article 243 ZA of the Constitution and under Section 65 of the Orissa Municipal Corporation Act, 2003, read with Orissa Municipal Corporation (Division of City into Wards, Reservation of Seats & Conduct of Election) Rules, 2003 thereunder directs that the Wardwise Electoral Roll of Berhampur Municipal Corporation shall be prepared as per the programme laid down in Schedule I in the manner prescribed in Schedule II of this order.

By order and in the name of  
State Election Commission, Orissa

M. D. BARIK

Secretary

## SCHEDULE I

**PROGRAMME FOR PREPARATION OF ELECTORAL ROLL FOR BY-ELECTION TO  
WARD No. 16 OF BERHAMPUR MUNICIPAL CORPORATION**

Sl. No.	Particulars	Date	Place/Remarks
(1)	(2)	(3)	(4)
1	Preparation for publication of Preliminary Electoral Roll of all Municipal Wards in Form No. V comprising the name of the voters included in the Electoral Roll of Assembly Constituency relatable to the area of the Ward under Rule 5 of the Orissa Municipal Corporation (D.C.W., R.S. & C.E.) Rules, 2003.	20-02-2010 to 06-03-2010.	
2	Publication of Preliminary Electoral Roll and notices in Form No. VI by the Election Officer inviting objections under Rule 8(1) and (2), (a) of all Wards of the Corporation, (b) of each Ward.	08-03-2010	(1) Noticeboard of the Election Officer. (2) Noticeboard of Municipal Corporation. (3) At a conspicuous place in the Ward.
3	Date up to which the Preliminary Electoral Roll to be kept open for inspection by public under Rule 8 (3).	08-03-2010 to 16-03-2010 (except public holidays).	(1) Noticeboard of the Election Officer. (2) Noticeboard of Municipal Corporation. (3) At a conspicuous place in the Ward.
4	Filing of claims and objections before the Election Officer u/r 9 (2).	08-03-2010 to 19-03-2010 (except public holidays).	The office of the Election Officer.
5	Enquiry and correction before hearing of claims and objections by Election Officer u/r 10.	20-03-2010 and 25-03-2010.	
6	Publication of list of claims and objections received and all corrections made by the Election Officer in Form No. IX, u/r 11.	29-03-2010	In the Noticeboards of the Municipal Corporation and office of the Election Officer.
7	Hearing and disposal of claims and objections by Election Officer, u/r 12.	05-04-2010 to 13-04-2010.	As may be fixed by the Election Officer.

(1)	(2)	(3)	(4)
8	Date of publication of Final Electoral Roll u/r. 16.	19-04-2010 to 21-04-2010.	(1) Noticeboard of the Election Officer. (2) Noticeboard of Municipal Corporation. (3) At a conspicuous place in the Ward.
9	Submission of printed copy of Final Electoral Roll to the Commission.	05-05-2010	

*N. B.*—The rules referred herein refer to The Orissa Municipal Corporation (Division of City into Wards, Reservation of Seats and Conduct of Elections) Rules, 2003.

#### SCHEDULE II

### **PROCEDURE FOR PREPARATION OF ELECTORAL ROLL FOR BY-ELECTION TO WARD No. 16 OF BERHAMPUR MUNICIPAL CORPORATION**

1. The District Magistrate as Election Officer shall be in overall charge of preparation of Electoral Rolls for the Municipal Corporation.
2. The Election Officer appointed by the Commission will be in charge of preparation and finalisation of the Wardwise Electoral Rolls of the Berhampur Municipal Corporation.
3. More than one Election Officer can be appointed with approval of the Commission for specific and limited purpose of receiving claims and objections, causing enquiry and hearing of claims and objections, should the number of such claims and objections become large in number and if the District Magistrate feels that the services of such additional officers are essentially required for smooth preparation of Electoral Roll.
4. The published Electoral Roll of the Assembly Constituency prepared by the Election Commission of India with 1st January, 2009 and continuous updation of Electoral Roll made during General Election to Assembly and Parliament, 2009 and currently in force, shall be the basis for preparation of Preliminary Wardwise Electoral Roll of the Berhampur Municipal Corporation.
5. Preliminary Electoral Roll for each Ward shall be prepared in Form No.V of the Orissa Municipal Corporation (D.C.W., R.S. & C.E.) Rules, 2003 and be published in accordance with Rule 8 of the said Rules. The Election Officer shall publish a notice in Form No. VI specifying the mode in which and the time within which claims and objections are to be preferred and the date on which and the place at which he will begin to sit for their disposal. It should be ensured that the copies of Preliminary Electoral Roll or the portion thereof, as the case may be, relating to each Ward shall be kept open for inspection by the public for a period indicated in the programme drawn up by the Commission vide Schedule I. An assistant/clerk may be entrusted to help the public in inspection of the Preliminary Electoral Roll during the period.
6. It has provided in Rule 8(4) of Orissa Municipal Corporation (D.C.W., R.S. & C.E.) Rules, 2003 that the fact of publication of Preliminary Electoral Roll shall be notified in one or more Oriya newspaper circulating in the district. A model format in Oriya is enclosed in Appendix-A of this Schedule, which may be published with necessary modification in one newspaper between the 5th March 2010 to the 8th March 2010. Care may be taken to ensure that the said paper would really be having wide circulation in the district.

7. Any person whose name is already enrolled in Assembly Electoral Roll, 2009 including continuous updation of Electoral Roll made during General Election to Assembly and Parliament, 2009, but does not find place in the Wardwise Preliminary Electoral Roll now prepared as per Para. 4 above or is entered in an incorrect place or with incorrect particulars on the Preliminary Electoral Roll and who objects to the inclusion of his own name or the name of any other person in the said roll may prefer a claim or objection before the Election Officer for correction or deletion of the entry in Form Nos. VII and VIII as the case may be, prescribed under Orissa Municipal Corporation Election Rules, 2003. It is made clear that fresh claim for enrolment as voter shall not be entertained. The Election Officer shall give receipts to the applicants in support of their claims and objections.
8. The Election Officer shall notify the date, time and place for disposal of claims and objections received.
9. The claims and objections shall be enquired into by the Election Officer. He can also take steps for correction of clerical / accidental mistakes u/r 10 of Orissa Municipal Corporation Election Rules, 2003.
10. After hearing and disposal of claims and objections and finalisation of Electoral Roll by the Election Officer u/r 12, the Election Officer will prepare the Final Electoral Roll and publish the same as per the approved programme.
11. The Final Electoral Roll shall be authenticated under signature of the Election Officer concerned with date and official stamp as follows on the last page.

“Certified that the Electoral Roll of Ward No..... of ..... Corporation has been duly published as per the provisions of Orissa Municipal Corporation (D.C.W., R.S. & C.E.) Rules, 2003 on .....

Election Officer

Apart from appending the certificate at the last page, each page of the Electoral Roll is to be authenticated with the signature of the Election Officer along with the official seal.

12. After final publication of the Electoral Roll also any person may apply to the Election Officer for correction of the existing entry in the Final Electoral Roll u/r 16(2) of Orissa Municipal Corporation Election Rules and if the Election Officer is satisfied that the entry relates to the applicant and is erroneous or defective in any particular he may correct the Roll accordingly and publish such correction in the same manner as the Final Roll.
13. After final publication of Electoral Roll a photocopy of manuscript shall be sent by the Election Officer to the District Magistrate concerned before printing.
14. The final Electoral Roll so published shall then be split up Polling Station/Boothwise (each booth allotted to about 1,200 voters) in accordance with Commission's direction in the matter.
15. After splitting up of the Final Electoral Roll boothwise, only the Electoral Roll where by-election is going to be held shall be printed locally at the rates approved by this Commission as per requirement (ideally @ 3 copies per Booth + copies to Political Parties + Commission's copy + Office copy). Photostat copies of the Electoral Roll of the Wards of the Municipality shall be duly authenticated and forwarded to Commission. Each National/State Political Party of Orissa shall also be supplied with a copy of the same free of cost.

## APPENDIX- A TO SCHEDULE II

..... ପୌର ନିଗମ

### ପ୍ରେସ ବିଜ୍ଞପ୍ତି

.....ପୌର ନିଗମ ଉପନିର୍ବାଚନ ନିମନ୍ତେ ଭୋଟର ତାଲିକା ପ୍ରସ୍ତୁତି ପାଇଁ ରାଜ୍ୟ ନିର୍ବାଚନ କମିଶନ ନିର୍ଦ୍ଦେଶ ପ୍ରଦାନ କରିଛନ୍ତି । ଜାନୁଆରୀ, 2009 ବିଧାନସଭା ଏବଂ ଲୋକସଭା ସାଧାରଣ ନିର୍ବାଚନ, 2009 ସମୟରେ ହୋଇଥିବା continuous updationରେ ପ୍ରକାଶିତ ବିଧାନସଭା ଭୋଟର ତାଲିକାକୁ ଭିତ୍ତିକରି, ପ୍ରାଥମିକ ଭୋଟର ତାଲିକା ..... ପୌର ନିଗମ କାର୍ଯ୍ୟାଳୟରେ ପ୍ରକାଶନ କରାଯାଇଛି ଏବଂ ସର୍ବସାଧାରଣଙ୍କ ପରିଦର୍ଶନ ପାଇଁ ଉକ୍ତ ଭୋଟର ତାଲିକା ..... କାର୍ଯ୍ୟାଳୟରେ, ତାରିଖ ..... 2010ରୁ ତାରିଖ..... 2010 ପର୍ଯ୍ୟନ୍ତ ଉନ୍ମୁକ୍ତ ରହିବ । ଭୋଟରମାନଙ୍କୁ ଜଣାଇ ଦିଆଯାଇଛି ଯେ, ତାଙ୍କର ନାମ ସମ୍ପୂର୍ଣ୍ଣ ଓ୍ଵାର୍ଡରେ ଠିକ୍ ଭାବେ ଭୋଟର ତାଲିକାକୁ ହୋଇଛି କି ନାହିଁ ତ ନିଶ୍ଚୟ କରିନିଅନ୍ତୁ । ଯଦି କୌଣସି ଭୋଟରଙ୍କ ନାମ ବିଧାନସଭା ଭୋଟର ତାଲିକାକୁ ଥାଇ ଓ୍ଵାର୍ଡଓ୍ଵାରୀ ପ୍ରସ୍ତୁତ ହୋଇଥିବା ପୌର ନିଗମ ଭୋଟର ତାଲିକାରେ ସ୍ଥାନ ପାଇ ନ ଥାଏ ତେବେ ଭୋଟର ତାଲିକାରେ ନାମ ଅନ୍ତର୍ଭୁକ୍ତ, ସଂଶୋଧନ କରିବା ପାଇଁ ଫାରମ ନଂ. VII ରେ ଦରଖାସ୍ତ ନିମ୍ନ ସ୍ଵାକ୍ଷରକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟରେ, ତାରିଖ..... 2010ରୁ ତାରିଖ..... 2010 ମଧ୍ୟରେ ଦାଖଲ କରିପାରିବେ । ଅନୁରୂପ ଭାବେ ପ୍ରାଥମିକ ଭୋଟର ତାଲିକାରେ ଅନ୍ତର୍ଭୁକ୍ତ ହୋଇଥିବା କୌଣସି ଭୋଟରଙ୍କ ନାମ ସଂପର୍କରେ ଆପଣ ଫାରମ ନଂ. VIII ଉପରୋକ୍ତ ତାରିଖ ମଧ୍ୟରେ ଦାଖଲ କରିପାରିବେ । ଫାରମ ନଂ. VII ଓ VIII ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟରୁ ବିନା ମୂଲ୍ୟରେ ମିଳିପାରିବ । ଯଦି ନିର୍ଦ୍ଧାରିତ ଛପା ଫାରମ ନ ମିଳେ, ତେବେ ତାହାର ଅବିକଳ ନକଲ ହାତରେ ଲେଖି ଅଥବା ଟାଇପ୍, ଫଟୋକପି କିମ୍ବା ସାଇଲୋଷ୍ଟାଇଲ କରି ନିର୍ଦ୍ଧାରିତ ସମୟସୀମା ମଧ୍ୟରେ ଦାଖଲ କରିପାରିବେ ।

ନିର୍ବାଚନ ଅଧିକାରୀ

## APPENDIX-B TO SCHEDULE II

### ଚୁଡ଼ାନ୍ତ ଭୋଟର ତାଲିକା ପ୍ରକାଶନର ନୋଟିସ

(ରାଜ୍ୟ ନିର୍ବାଚନ କମିସନଙ୍କ ଦ୍ଵାରା ନିର୍ଦ୍ଧାରିତ)

ଏଡ଼୍ଵାରା ସର୍ବସାଧାରଣଙ୍କ ଗୋଚରାର୍ଥେ ଜଣାଇ ଦିଆଯାଉଅଛି ଯେ ଓଡ଼ିଶା ପୌର ନିଗମ ନିର୍ବାଚନ ନିୟମ, ୨୦୦୩ର ଧାରା ୧୬ ଅନୁଯାୟୀ ପ୍ରସ୍ତୁତ ସଂଲଗ୍ନ ଚୁଡ଼ାନ୍ତ ଭୋଟର ତାଲିକା ପ୍ରକାଶ କରାଯାଇଛି ଏବଂ ଏହା ନିମ୍ନ ସ୍ଵାକ୍ଷରକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ ଓ ପୌର ନିଗମ କାର୍ଯ୍ୟାଳୟରେ ତା.....ରିଖରୁ ତା.....ରିଖ ପର୍ଯ୍ୟନ୍ତ ଉପଲବ୍ଧ ଅଟେ ।

ସ୍ଥାନ.....

ନିର୍ବାଚନ ଅଧିକାରୀ

ତାରିଖ.....

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ପୌର ନିଗମ