

The Orissa Gazette

EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 33 CUTTACK, MONDAY, JANUARY 12, 2009 / PAUSA 22, 1930

No. 18020-I-TTI-77/2008-I.

GOVERNMENT OF ORISSA

INDUSTRIES DEPARTMENT

RESOLUTION

The 30th December 2008

SUBJECT—Guidelines for operation of Welfare Fund Scheme for Diploma Students

The Welfare Fund Scheme was introduced from the academic session 2006-2007 for the students admitted to Diploma Courses with a view to provide them financial assistance in case they face financial difficulty to complete the professional course because of death of father/financing guardian. The guidelines on operation of such Welfare Fund was prescribed vide this Department Letter No. 7998—II-TTI-47/2005, dated the 27th May 2006. For optimum utilization of the fund deposited in aforesaid scheme and to widen the scope of its applicability, Government after careful consideration have been pleased to prescribe following revised guidelines for operation of the Welfare Fund Scheme :—

1. The total amount under Welfare Fund Scheme will be utilized under the Scheme for Diploma Students admitted in the AICTE/State Government/S.C.T.E. & V.T. approved Diploma Institutions (both Government and Private).
2. A sum of Rs. 200 will be collected at the time of admission from the student taking admission to Diploma Courses as contribution towards WELFARE FUND, at the time of counselling.
3. The Vice-Chairman, S.C.T.E. & V.T., Orissa, Bhubaneswar will open the said accounts in any Nationalized Bank and operate as per the direction of the sanctioning authority.
- 4.(a) Registered students of S.C.T.E. & V.T., Orissa, Bhubaneswar are eligible to get the benefit under Welfare Fund Scheme. Pending cases, if any, those students which are otherwise eligible may also be considered under the guidelines to get the benefits under the scheme with prayer approval of Government of approval.

- (b) The claims under the Scheme shall be considered from the date of submission of actual claim by the student concerned to the respective Principals.
 - (c) No claims under Welfare Fund shall be considered after completion of the Diploma Study of the student concerned.
 - (d) The benefits under the Scheme shall be extended to cover actual cost of Tuition Fees, Development Charges, Hostel Charges and Examination Fees.
5. On death of father/financing guardian of the student, the student concerned will make an application in the prescribed form to the Principal of the concerned Diploma Institution in duplicate along with a copy of death certificate.
 6. The institute concerned will constitute a Committee with the Principal as its Chairman and two other Heads of Department including the departmental head of the student concerned to examine the case in detail. The Committee will also calculate the estimated financial requirement yearwise for the students to complete his/her study.
 7. The Principal of the concerned institution will send a proposal with specific recommendation and supporting enclosure to the D. T. E. & T., Orissa, Cuttack.
 8. For each applicant a Committee comprising with D. T. E. & T., Orissa, Cuttack, Vice-Chairman, S.C.T.E. & V.T., Orissa, Bhubaneswar, Accounts Officer of the Directorate and Principal of the concerned institution will be formed to consider the application for support from "Welfare Fund" and quantity of the amount to be sanctioned.
 9. On recommendation of the Committee, the D. T. E. & T., Orissa, Cuttack shall sanction the necessary support from the "Welfare Fund" under intimation to S.C.T.E. & V.T., Orissa, Bhubaneswar institution concerned and Industries Department.
 10. On receipt of the sanction order, the Vice-Chairman, S.C.T.E. & V.T., Orissa, Bhubaneswar shall place the sanctioned amount directly in favour of the concerned Diploma Institution under intimation to Industries Department, Bhubaneswar and D.T.E. & T., Orissa Cuttack.
 11. The amount so sanctioned shall kept in a separate Bank account to be jointly operated by an official of the institution and the student concerned.
 12. The entire process shall be completed within a period of one month from the date of receipt of the complete sets of application.
 13. Utilization Certificate shall be signed by the Principal of the institution concerned and the Accounts Officer of the D.T.E. & T., Orissa, Cuttack and countersigned by the D.T.E. & T., Orissa being the sanctioning authority.

14. The Accounts Officer of the D.T.E. & T., Orissa, Cuttack will audit the expenditures, if any, every year and will keep Government informed.
15. The guideline will come into force immediately. Pending cases, if any, will be disposed of from the effective date of eligibility. Full reimbursement of actual costs as per eligibility will be made expeditiously in all such cases.

The above prescribed guidelines for operation of Welfare Scheme shall come into force with immediate effect.

By order of the Governor

A. DALWAI

Commissioner-*cum*-Secretary to Government