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SCHOOL & MASS EDUCATION DEPARTMENT

RESOLUTION

The 27th September, 2018

Sub: Recruitment of Contractual Teachers (Group B) in Government Secondary Schools.

Government in General Administration Department vide Notification No.1147/Gen., dated the 17th January, 2014 have prescribed **the rules for recruitment (Contractual Appointment) to the Group-B posts.** The Finance Department while concurring the proposal for filling up of the TGT vacant posts in Government Secondary Schools as on 31st December, 2016, have advised to follow the stipulations contained in the above Notification of G.A. Department Accordingly, Government in School & Mass Education Department have decided to fill up the vacant posts of Trained Graduate Teachers in Govt. Secondary Schools in the following manner in supersession of this Department Resolution No. 23404/SME., dated the 27th October, 2014 and all executive instructions issued in this regard so far.

1. Reporting of vacancies and advertisement:—

- (1) The Director Secondary Education, Odisha will collect information on the vacancies in respect of Trained Graduate Teacher posts in Government Secondary Schools including Upgraded High Schools from all the District Education Officers. The Director will assess the number of posts to be filled up through direct recruitment
- (2) After determination of vacancies as described in Para. (1), the Director will move Government in School & Mass Education Department for permission to conduct the recruitment for vacancies to be filled up by direct recruitment.
- (3) The Government will take a decision on number of posts to be filled up through direct recruitment during a year and communicate the same to the Director Secondary Education, Odisha.

(4) After receipt of permission from Government the Director will take steps for direct recruitment to the vacant posts.

2. Advertisement:

- (a) The Director will publish an indicative brief advertisement in the widely circulated news papers (Odia & English) inviting online applications from intending candidates for recruitment to the posts. The advertisement will contain the following details.
- (i) the date and manner of availability of Application form and also availability of other details regarding the recruitment.
 - (ii) last date of submission of application forms.
- (b) The detailed advertisement shall be published in the Website of School & Mass Education Department or website of any organisation under the Department which will contain the information such as;
- (i) Designation of Posts and number of vacancies available.
 - (ii) The District wise number of vacancies and vacancies reserved for different Social categories as per ORV Act and other prevailing Acts.
 - (iii) Remuneration admissible to the post
 - (iv) Requisite qualifications for the posts.
 - (v) Eligibility conditions for selection.
 - (vi) Details of Selection procedure.
 - (vii) Amount and mode of payment of processing fees.
 - (viii) Scheme, Syllabus of Examination
 - (ix) Documents to be submitted and verified to determine eligibility
 - (x) Other information as required to be communicated to be decided by the Director
- (c) There shall be a gap of at least 4 weeks between the date of issue of advertisement and last date of receipt of applications from the candidates.

3. Eligibility conditions:

(1) General Eligibility Conditions:

In order to be eligible for direct recruitment a candidate must satisfy the following conditions namely—

- (a) he/she must be a citizen of India.
- (b) The candidate must be able to read and write Odia. Any one of the following qualifications will be taken into consideration to ascertain this ability of the candidate for the posts.
 - i. He/she must have passed HSC Exam. conducted by Board of Secondary Education, Odisha or any equivalent Examination with Odia as a Language Subject i.e. First/Second or Third Language.
 - ii. He/she must have passed Odia Examination of HSC/Tenth standard conducted by BSE, Odisha.

- (c) He/she shall be below 32 years of age and above 21 years of age on the 1st January of the calendar year next to the year for which the regular vacancies are reported to Govt. for recruitment.

For example, if the vacancies reported by Director are for the year 2016, then the age shall be calculated as on 1st January, 2017:

Provided that relaxation in upper age limit shall be allowed to candidates of different social categories in the following manner:

- (i) in case of SC/ST, Women, SEBC by 5 years
- (ii) in case of **Persons with Disabilities** by 10 years
- (iii) In case of ex-military persons as per G.A. Department Notification No. 22586/Gen., dated the 16th October, 1985.

This relaxation in age may be modified as required under provisions of ORV Act, PWD Act and other relevant rules amended from time to time.

- (d) He/she must have possessed the requisite academic and Training qualifications as prescribed in **Appendix-1** to this resolution.
- (e) Candidates possessing Academic / Training qualifications from Boards/ Universities / Institutions outside Odisha shall have to produce the authenticated proof of equivalency, affiliation of their institution to a recognised University and recognition of such Training course and Institute by NCTE failing which he/she shall not be considered as eligible for selection.
- (f) A candidate furnishing certificates, mark-sheets with grades and grade-points shall have to also furnish numerical equivalence of grades/grade points from the examining bodies failing which he/she shall not be treated as eligible for selection.
- (g) He/she must have passed Odisha Secondary School Teacher Eligibility Test(OSSTET).
- (h) He/she must have a good character and shall submit certificates of good character from two responsible persons i.e. one from a gazetted officer (not being his relation) and other from the head of the institute in which he/she last studied.
- (i) He/she must not have more than one spouse living.
- (j) He/She must have paid the processing fee as prescribed in this resolution
- (k) A person already in service of Government shall be eligible for direct recruitment to the service subject to his being within the prescribed age limit and being otherwise eligible and subject further that he produces 'no objection certificate' from the Competent Authority at the time of verification of documents within the stipulated time before preparation of draft merit list.

4. Application:

The candidates shall apply through on line mode to the Director Secondary Education, Odisha along with requisite fee and copies of documents to be mentioned in the detailed advertisement.

5. Fees for Processing of Applications:

A sum of Rs.500/- shall have to be paid by the candidates as fees for processing of Application. In case of candidates of SC & ST category Rs. 300/- is to be paid as fee. The mode of payment and the Authority to which it shall be payable shall be decided by the Director and mentioned in the advertisement.

6. Selection Procedure:

- (a) The selection will be made through an online Competitive Examination to be conducted by an agency /organization having experience in recruitment of similar category posts, to be selected by the Director with approval of Govt. The scheme and syllabus of Examination shall be published in the web-advertisement.
- (b) There will be a State Selection Committee to prepare the scheme and syllabus of On-Line Competitive Examination and finalise / approve the merit list and select list of the candidates for the post of Trained Graduate Teachers in the following manner:
- i. Director, Secondary Education, Odisha
 - ii. Director, Elementary Education, Odisha
 - iii. One Additional Secretary /Joint Secretary/Deputy Secretary in Department of School & Mass Education Dept. as nominated by Secretary of S&ME Department.
 - iv. Deputy Director(s) in the Directorate of Secondary Education dealing with recruitment and promotion.
 - v. One District Education Officer, nominated by the Director, Secondary Education, Odisha for the purpose.

The Director Secondary Education shall be the Chairman of the Committee and Deputy Director in the Directorate of Secondary Education dealing with recruitment shall be the convener of the Committee.

- (c) Provisional Merit list will be prepared by the agency conducting the online Competitive Examination on the basis of marks secured by the candidates in the Examination. Names of candidates in the provisional merit list shall be arranged in order of marks secured by the candidates in the Examination. This list will be handed over to the Director.
- (d) In case of two or more candidates secure the same marks the candidate older in age will be placed above in the rank.
- (e) Any qualification higher than the minimum qualification prescribed for the post shall not be given any weight age while preparing the merit list.
- (f) The eligibility of candidates included in the Provisional common merit list prepared as mentioned in Para. 6 (c) shall be determined through verification of all relevant documents in support of age, qualification and other eligibility conditions laid down in the advertisement. The Director will make all necessary arrangements for verification of documents.

- (g) The Provisional common merit list finalised after determination of eligibility in the manner prescribed in Para. 6(f) shall be treated as Draft common merit list and this along with the list of in-eligible candidates shall be published for inviting objections. Considering the objections and after necessary corrections, if any, Final Merit List and Reject list shall be prepared. The name of candidates shall be arranged in the draft common merit list in order of their marks.
- (h) Select list for each social reservation category will be prepared from the State common merit list finalised in the manner described in Para. 6(g) taking number of candidates equal to 100 % of the number of vacancies for each of the category in the state as a whole.
- (i) Percentage of reservation for candidates under special reservation categories will be calculated taking the total vacancies in a particular social reservation category in the State as a whole.
- (j) All the lists prepared in the manner as prescribed above i.e. Draft Merit list and Reject List, Final Merit List & Reject List and Select Lists shall be placed before the State Selection Committee. The committee will scrutinise and approve these lists.
- (k) Inclusion of the name of a candidate in the Merit List/Select List confers no right on the candidate to engagement unless Govt. or the selection committee or the Appointing Authority are satisfied after such inquiry or re-verification of documents, as may be considered necessary, that a candidate is suitable in all respects for engagement to the service.
- (l) After selection of candidates of each social category, District allocation shall be made through online or offline counselling or any other mode to be decided by Director and the District Wise select list will be finalised.
- (m) Further details of procedure for preparation of draft merit list, draft reject list, final merit and select lists, verification of documents of candidates if any may be decided by the Director and published in the Advertisement.

7. Reservations:

The provision of the Orissa Reservation of Vacancies in posts & services Act, 1975 and other Reservation policies for women, Ex-Service Men and Persons with Disabilities, as prescribed by Government from time to time shall be followed..

8. Emoluments:

The emoluments shall be decided as per the provisions of Odisha Group B posts (Contractual Appointment) Rules, 2013.

9. Engagement of Candidates:

The concerned DEO shall engage candidates from the District wise select list approved by the State Selection Committee and notified by Director Secondary Education, Odisha .The engagement will be on contractual basis. A contract agreement shall be executed between the concerned District Education Officer on behalf of State Government and the candidate selected, on stamp paper before such engagement. The agreement shall be renewable on 1st March every year subject to satisfactory performance.

.. This resolution will take effect from the date of issue.

ORDER

Ordered that this Resolution will be published in an Extraordinary issue of *Odisha Gazette*.

By Order of the Governor

P. K. MOHAPATRA
Principal Secretary to Government

Appendix 1

Minimum Educational Qualifications prescribed for Posts of Contractual Trained Graduate Teachers in Govt. Secondary Schools

POST	MINIMUM ACADEMIC AND PROFESSIONAL QUALIFICATION
Trained Graduate Teacher , Arts	<p>Bachelor Degree in Arts/Commerce or a Sastri(Sanskrit) Degree from a recognised university with two school subjects (<i>school subjects as defined in the proviso here under</i>) from a recognized university having 50% marks in aggregate(45%for SC/ST/PWD/SEBC candidates) and Bachelor in Education(B. Ed) from a NCTE recognized Institution</p> <p style="text-align: center;">OR</p> <p>Four year Integrated B.A. B.Ed from a NCTE recognized Institution with two school subjects(<i>school subjects as defined in the proviso here under</i>)having 50% marks in aggregate(45% for SC/ST/PWD/SEBC candidates) Provided that :</p> <p><i>In any case the candidate must have passed Bachelor Degree with two school subjects (with not less than 200 marks each) as the following:</i></p> <p>a) <i>Language subjects like English and Odia offered as a Hons/Pass/Elective/Compulsory subject shall be treated as one school subject and</i></p> <p>b) <i>another subject shall be considered from the subjects like History, Geography, Economics, Political Science, Indian Economy, Landmarks in Indian History, Indian Geography, Indian Polity, offered as Pass/Hons/Elective/optional subject.</i></p>
Trained Graduate Teacher , Science(PCM) & Trained Graduate Teacher , Science (CBZ)	<p>Bachelor Degree in Science/B.Tech/B.E with two school subjects(<i>school subjects as defined in the proviso here under</i>)from a recognized university having 50% marks in aggregate(45% for SC/ST/PH/SEBC candidates) and Bachelor in Education(B. Ed) from a NCTE recognized Institution</p> <p style="text-align: center;">OR</p> <p>Four year Integrated B. Sc. B.Ed from a NCTE recognized Institution with two school subjects(<i>school subjects as defined in the proviso here under</i>)having 50% marks in aggregate(45%for SC/ST/PH/SEBC candidates) Provided that :</p> <p><i>In any case the candidate must have passed Bachelor Degree with two school subjects (with not less than 200 marks each) as the following</i></p> <p>a)For Trained Graduate Teacher-Science(PCM):any two out of Physics, Chemistry, Mathematics, as elective/optional/Honours/pass subjects.</p> <p>b)For Trained Graduate Teacher-Science(CBZ) : any two out of Chemistry, Botany, Zoology ,Biology as elective/optional/Honours/pass subjects.</p>