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LAW DEPARTMENT

RESOLUTION

The 28th May, 2016

Sub: —Voluntary Internship Scheme for Law Students.

The Law Department is primarily responsible for tendering legal advice to different Departments and preparing Legislative Bill in accordance with the policy decision of the Government for introduction of a Bill in the Odisha Legislative Assembly. Legislative drafting is a skill acquired by Draftsman through years of experience. The Bill containing the Legislative proposal is a document which signifies the policy of Government and once assented to by the head of the State i.e. the Governor becomes the law of the land. The job of a Draftsman is, therefore, to transform the policy of the executive into Legislation which is then introduced in the State Legislature or the Parliament for discussion in the debate and passed as an Act. The legislative drafting is not taught in any Educational Institution as a subject. Thus, the skill of drafting is to be developed by motivating students pursuing their studies in law. Therefore, the Government has been pleased to introduce a Voluntary Internship Scheme for the students of law pursuing their 4th and 5th years integrated bachelor degree in law in some recognized Law Colleges or Universities in the State. The scheme would help the students to enhance their legislative drafting skills and to acquire knowledge about the functioning of the Law Department. The interested Law students will be allowed to undergo internship with the following terms and conditions, namely: —

1. Every application under the Scheme shall be in the Form annexed and shall be recommended by the Dean or Head of the Department of the Institution, where the student is pursuing studies.
2. Application form shall be accompanied by a brief note not exceeding 250 words indicating applicant's interest in legislative drafting and in opinion matter.
3. Law Department reserves the right to select the interns and to revise the Scheme as and when found necessary.

4. Preference shall be given to students who have opted for legislative drafting.
5. Duration of the internship shall be between four to six weeks.
6. No accommodation for stay at Bhubaneswar while on internship by the Law Department.
7. No remuneration, allowance or expense shall be payable by Law Department under the Scheme and no employment liability shall be undertaken by it.
8. Maximum number of interns selected shall be five at any point of time.
9. Interns may have no access to files or folders in hard or electronic form, which are of classified or secret in nature and they may be restricted entry into any section, wing, chamber or room in the Law Department.
10. Interns shall remain present in the Legislative Wing of Law Department during the working hours and shall be required to sign the daily attendance register.
11. Interns may be allowed to use the library of the Law Department only for reference purposes.
12. Interns may be assigned any responsibility relating to study, research or other work in connection with the functioning of the Department, and any material prepared by the interns shall be the property of the Law Department.
13. Interns may work under the supervision of any officer to be decided by the Department.
14. Any responsibility relating to study, research or other work in connection with the functioning of the Department undertaken by the intern shall be evaluated by the Law Department.
15. Interns may be required to present a report at the completion of internship.
16. A Certificate shall be issued by the Law Department to the intern on successful completion of internship.

By order of the Governor
B. P. ROUTRAY
Principal Secretary to Government.

Draft Application Form

LAW DEPARTMENT
LEGISLATIVE WING

APPLICATION FORM FOR VOLUNTARY INTERNSHIP SCHEME FOR LAW STUDENTS

1	Name of the Applicant	
2	Address for Correspondence	
3	Email Address	
4	Telephone (with STD code) /Mobile No.	
5	Date of Birth	
6	Sex	
7	Whether member of SC/ST	
8	Name and address of the Institution/ University	
9	Aggregate Division/Percentage/ Grade/Marks obtained from Semester 1.	
10	Whether Legislative Drafting included in the syllabus/opted as a subject of study.	
11	Period of internship sought	
12	Whether brief note (not exceeding 250 words) indicating applicant's interest in legislative drafting attached.	

Signature with Date:

Recommendation of the Head/Dean/Registrar of the Institution

Name :

Designation :

Signature with Seal :

Mobile No. :

Email ID :

Note : Duly typed application Form may be forwarded to the Principal Secretary to Government, Law Department.