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HOME DEPARTMENT

NOTIFICATION

The 30th April 2013

No. 17158—HOME-DA 1-RULE-0061/2012-D. & A.—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Odisha is pleased to make the following rules further to amend the Odisha District Police Ministerial Officers (Method of Recruitment and Conditions of Service) Rules, 1995 namely :—

1. (1) These rules may be called the Odisha District Police Ministerial Officers (Method of Recruitment and Conditions of Service) Amendment Rules, 2012.

(2) They shall come into force on the date of their publication in the *Odisha Gazette*.

2. In the Odisha District Police Ministerial Officers (Method of Recruitment and Conditions of Service) Rules, 1995, in Rule 3, the following proviso to sub-rule (1) thereof, shall be inserted, namely :—

“Provided that the 10% (ten per cent) of the total number of vacancies arising in the post of Junior Clerk shall be filled up by promotion from amongst the eligible Group ‘D’ employees of the concerned District, having basic knowledge in computer operation and such other educational qualification required for the post”.

3. In the said rules, after Rule 16, the following rules shall be inserted, namely :—

“16 (A) Promotion from among Group-D employees :

(1) The promotion to the post of Junior Clerk shall be made on the basis of recommendation of the Departmental Promotion Committee constituted by the Director-General of Police :

Provided that in case required number of Group-D employees are not available for promotion to the post of Junior Clerk in a particular year, those vacancies shall be filled up by candidates recruited through the procedure of direct recruitment.

(2) No Group-D employees shall be promoted to the post of Junior Clerk unless he has given willingness to that effect in writing and has put in minimum of 10 years of continuous service

and has passed the H.S.C. Examination or equivalent examination and having working knowledge in computers.

(3) The Heads of all district/establishments while intimating the number of vacancies in the posts of Junior Clerk of their offices under Rule 5 shall also furnish the list of eligible Group-D employees along with their service particulars.

(4) There shall be a Departmental Promotion Committee to consider the Group-D employees for promotion to the posts of Junior Clerk consisting of the following members :—

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|-----|------------------------------|----|------------------|
| (1) | D.I.G. of Police | .. | Chairman |
| (2) | S.P./Additional S.P. | .. | Member |
| (3) | Commandant/Deputy Commandant | .. | Member |
| (4) | Establishment Officer | .. | Member-Secretary |

(5) The Departmental Promotion Committee while preparing the list of suitable Group-D employees for promotion to the post of Junior Clerk shall follow the provisions of the Odisha Civil Service (Zone of Consideration for Promotion) Rules, 1988, the Odisha Civil Services (Criteria for Promotion) Rules, 1992, Odisha Reservation of Vacancies in Post and Services (for Scheduled Castes and Scheduled Tribes) Act & Rules made thereunder and the Odisha Civil Service (Criteria for Selection for Appointment including Promotions) Rules, 2003.

(6) The Departmental Promotion Committee will also take into consideration the service record of the employees.

(7) A formal test in writing Odia and English and practical in Computers shall be conducted. Basing on the result of the above test the concerned Group-D employees shall be invited for the *viva voce* test.

(8) A *viva voce* test shall be conducted by the Departmental Promotion Committee.

The modalities and qualifying marks in written test in Odia and English, practical in computers and *viva voce* test will be fixed by the Departmental Promotion Committee.

(9) The Select list shall remain valid for a period of one year from the date of its approval by the Director-General or until another Select list is prepared afresh whichever is earlier.

16(B) Fixation of Seniority of Junior Clerks : Persons appointed to the post of Junior Clerk by way of promotion under Rule 16 A in a year shall *en bloc* be senior to those appointed under sub-rule (1) of Rule 4 in that year and those appointed under Rehabilitation Assistance Scheme shall be placed below the direct recruitee in a particular year”.

By order of the Governor
U. N. BEHERA
Principal Secretary to Government