

The Odisha Gazette

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**STATE ELECTION COMMISSION, ODISHA
TOSHALI BHAWAN, B-2, 1ST FLOOR, SATYANAGAR
BHUBANESWAR-751 007**

ORDER

The 3rd December 2012

No. 9007-SEC.—Whereas, the Government in Housing & Urban Development Department have created 3 Notified Area Councils, i.e. Attabira Notified Area Council in Baragarh District, Hindol Notified Area Council in Dhenkanal District and Nuapada Notified Area Council in Nuapada District ;

Whereas, the concerned District Magistrates have published the final Notifications for Delimitation of Wards and Reservation of seats of these Urban Local Bodies as per the order of Government in Housing & Urban Development Department ;

Whereas, it is necessary to prepare Wardwise Electoral Roll of aforesaid Notified Area Councils before conduct of General Election. The Commission directs that all persons eligible to be voters by the qualifying date, i.e. 01-01-2013 shall have opportunity to file claims in appropriate form prescribed in the Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994 for inclusion of their names in the Electoral Rolls as per rules and claims of all qualified voters shall be disposed of in accordance with the procedures prescribed by the Commission and the names to be added to the Roll shall be entered in Form No. 1A appended to the order ;

Now, therefore, the State Election Commission in exercise of powers vested in it under Article 243 ZA of the Constitution and under Section 11A of the Odisha Municipal Act, 1950 directs that Wardwise Electoral Roll of the Attabira Notified Area Council in Baragarh District, Hindol Notified Area Council in Dhenkanal District and Nuapada Notified Area Council in Nuapada District shall be prepared as per the programme laid down in Schedule I in the manner prescribed in Schedule II of this order.

By order and in the name of
State Election Commission, Odisha

D. SATPATHY

Secretary

PROCEDURE FOR PREPARATION OF ELECTORAL ROLL

1. The District Magistrate as Election Officer shall be in overall charge of preparation of Electoral Roll of the Notified Area Council concerned.
2. The Election Officer appointed by the Commission will be in charge of preparation and finalisation of the Wardwise Electoral Roll of the Notified Area Council concerned.
3. The Electoral Roll of the Assembly Constituency prepared by the Election Commission of India published during January 2012 and currently in force, shall be the basis for preparation of preliminary Wardwise Electoral Roll of the Notified Area Councils concerned and all persons eligible to be voters by the qualifying date, i.e. 01-01-2013 shall have opportunity to file claims in appropriate form prescribed in the Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994 for inclusion of their names in the Electoral Rolls as per rules and claims of all qualified voters shall be disposed of in accordance with the procedures prescribed by the Commission and the names to be added to the Roll shall be entered in Form No. 1A appended to the order (sample copy of the form enclosed).
4. Preliminary Electoral Roll for each Ward shall be prepared in Form No. 1 (sample copy of the form enclosed) prescribed under Rule 4 of the Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994 and be published in accordance with Rule 7 of the said Rule. It should be ensured that the copies of preliminary Electoral Roll or the portion thereof, as the case may be, relating to each Ward shall be kept open for inspection by the public for a period indicated in the programme drawn up by the Commission vide Schedule I. An Assistant/ Clerk may be entrusted to help the public in inspection of the preliminary Electoral Roll during the period.
5. It has been provided in Rule 7(4) of Odisha Municipal Election Rules, 1994 that the fact of publication of preliminary Electoral Roll shall be notified in one Odia Newspaper circulating in the district. A model format in Odia is enclosed in Appendix A of this Schedule, which may be published with necessary modification in one Newspaper for one day only. Care may be taken to ensure that the said paper would really be having wide circulation in the district.
6. Any person whose name is already enrolled in Assembly Electoral Roll, published January 2012 but does not find place in the Wardwise Electoral Roll now prepared as per Para. 4 above can file claims or objections for enrollment/correction in the entry in Form Nos. III & IV respectively. It is made clear that fresh claim for enrollment as voter shall be entertained as per Para. 3 above.
7. The claims and objections shall be enquired into by the Election Officer. He can also take steps for correction of clerical/accidental mistakes under Rule 9 of Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994.
8. After hearing and disposal of claims and objections and finalisation of Electoral Roll by the Election Officer under Rule 11, the Election Officer will prepare a draft Electoral Roll and publish the same as per the approved Programme.

9. Any person aggrieved by the order passed by the Election Officer under Rule 11 can file an appeal petition before the District Magistrate within five days from the date of completion of all works under Rules 11 & 13 by the Election Officer. The application shall be received by the District Magistrate with an acknowledgement to the concerned Party. A register will be maintained wherein all details on which on each appeal petition namely the name of the applicant, name of the N.A.C., the Ward he belongs, date and time of receipt of the appeal will be incorporated.

The District Magistrate within 7 (Seven) days from the last date of receipt of appeal is required to dispose of the appeal by conducting a summary enquiry either by himself or by an Officer not below the rank of A.D.M. Hearing and disposal of the appeal shall be done invariably by the District Magistrate and the proceeding will be summary in nature. The Order passed by the District Magistrate as Appellate Authority shall be final.

10. After disposal of all the appeals by the District Magistrate, the final electoral roll shall be prepared and published by the Election Officer for three consecutive days at the prescribed places as per the corresponding rule. The name of such voters are to be inserted at the appropriate place of the Electoral Roll. The Commission has prescribed a model form at Appendix B of this Schedule to be used for final publication of Electoral Roll.

11. The final Electoral Roll shall be authenticated under signature of the Election Officer concerned with date and official stamp with the following certificates by the Election Officer on the last page of each Ward.

1. *[Faint, illegible text in Odia script]*

2. "Certified that the Electoral Roll of Ward No. _____ of _____ Municipality/N.A.C. has been duly published as per the provisions of Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994 on _____".

Election Officer

Apart from appending the certificate at the last page, each page of the Electoral Roll is to be authenticated with the signature of the Election Officer along with the official seal.

12. After final publication of the Electoral Roll also any person may apply to the Election Officer for correction of the existing entry in the final Electoral Roll under Rule 15(2) of Odisha Municipal Election Rules and if the Election Officer is satisfied that the entry relates to the applicant and is erroneous or defective in any particular he may correct the Roll accordingly and publish such correction in the same manner as the final Roll.

13. After final publication, photocopy of the manuscript shall be sent by the Election Officer to the District Magistrate concerned before printing of the Electoral Roll is taken up.

14. After publication of the Electoral Roll, a draft list of Polling Stations/Booths showing the polling area it covers and serial No. of voters who are allotted to such Polling Station/Booths should be

published in the form prescribed by the Commission by posting the same in the office of the NACs/Election Officer and in a conspicuous place in the Ward. The Election Officer should have worked out the details for preparing such list of Polling Station/Booths before the final publication of Electoral Roll so that it will be convenient for him in publish the draft list of Polling Station promptly. A model format in Odia for draft publication of Polling Stations has been appended in Appendix C. Public objections, if any, on the location of Polling Stations may be received within the stipulated time from the draft publication of the list of Polling Station.

The draft of Polling Stations so published shall be discussed with the representatives of recognized political parties (who may be noticed earlier) and after taking into consideration the objections, if any, received from the public and views of the political parties, the Election Officer shall draw a list of Polling Stations and submit the same to the Commission for approval.

15. The final Electoral so published shall then be split up Boothwise.
16. After splitting up of the final Electoral Roll Boothwise, 30 copies of the Electoral Roll of each Ward shall be printed Boothwise locally at rates approved by the Commission. The Election Officer shall ensure to check each and every entry in the final printed copy with reference to the manuscript in order to have error free final Electoral Roll. Photostat copies of the Electoral Roll of the Wards of the Municipality shall be duly authenticated and forwarded to Commission. Each National Party/State Party of Odisha shall also be supplied with a copy of the same free of cost.

SCHEDULE I

PROGRAMME FOR PREPARATION OF ELECTORAL ROLL OF ATTABIRA/HINDOL/NUAPADA N.A.C.

Sl. No.	Particulars	Date	Place/REMARKS
(1)	(2)	(3)	(4)
1	Preparation for publication of preliminary Electoral Roll of all Municipal Wards in Form No. I comprising the name of the voters included in the Electoral Roll of Assembly Constituency relatable to the area of the Ward under Rule 4 of the Odisha Municipal (DW, RS & CE) Rules, 1994.	10-12-2012 to 19-12-2012	..
2	Publication of preliminary Electoral Roll and notices in Form No. II by the Election Officer inviting objections under Rule 7 (1) and (2) : (a) of all Wards of the N. A. C. (b) of each Ward.	20-12-2012	(1) Noticeboard of the Election Officer. (2) Noticeboard of concerned ULB. (3) At a conspicuous place in the Ward.
3	Date up to which the preliminary Electoral Roll be kept open for inspection by public under Rule 7 (3).	20-12-2012 to 26-12-2012 (Except Public Holidays).	(1) Noticeboard of the Election Officer. (2) Noticeboard of concerned ULB. (3) At a conspicuous place in the Ward.

4 Filing of claims and objections before the Election Officer under Rule 8 (2).	20-12-2012 to 27-12-2012 (Except Public Holidays).	The office of the Election Officer.
5 Enquiry and correction before hearing of claims and objections by Election Officer under Rule 9.	28-12-2012 to 31-12-2012 (Except Public Holidays).	. .
6 Publication of list of claims and objections received and all corrections made by the Election Officer in Form No. V under Rule 10.	01-01-2013	In the Noticeboards of the N. A. C. and office of the Election Officer.
7 Hearing and disposal of claims and objections by Election Officer under Rule 11.	05-01-2013 to 09-01-2013 (Except Public Holidays).	As may be fixed by the Election Officer.
8 Date of draft publication	10-01-2013	(1) Noticeboard of the Election Officer. (2) Noticeboard of concerned ULB. (3) At a conspicuous place in the Ward.
9 Appeal against the orders of the Election Officer before the District Magistrate.	11-1-2013 to 17-1-2013 (Except Public Holidays).	The office of the District Magistrate.
10 Disposal of Appeal by the District Magistrate	18-1-2013 to 29-1-2013 (Except Public Holidays).	As may be fixed by the District Magistrate.
11 Forwarding of orders by the District Magistrate to Election Officer.	By 31-1-2013	. .
12 Date of publication of final Electoral Roll under Rule 15.	01-02-2013 to 04-02-2013 (Except Public Holidays).	(1) Noticeboard of the Election Officer. (2) Noticeboard of concerned ULB. (3) At a conspicuous place in the Ward.

(1)	(2)	(3)	(4)
13	Publication of proposed list of Polling Stations/Booths.	01-02-2013 to 04-02-2013 (Except Public Holidays).	(1) Noticeboard of the Election Officer. (2) Noticeboard of concerned ULB. (3) At a conspicuous place in the Ward.
14	Finalisation of Polling Stations/Booths	05-02-2013 to 08-02-2013	..
15	Submission of booth list to State Election Commission by the Election Officer for approval.	By 11-02-2013	..
16	Approval of booth list by State Election Commission.	By 13-02-2013	..
17	Submission of printed copy of final Electoral Roll to the Commission.	23-02-2013	..

N.B.—The rules referred herein refer to The Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994.

APPENDIX A TO SCHEDULE II

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APPENDIX B TO SCHEDULE II

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(ATMଖଣ୍ଡ 4 'ସି' ଧାରା)

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(ATMଖଣ୍ଡ 4 'ସି' ଧାରା)

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