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STATE ELECTION COMMISSION, ODISHA,
TOSHALI BHAWAN, B-2, 1st FLOOR, SATYANAGAR
BHUBANESWAR-751007

ORDER

The 26th June 2012

No. 6585-SEC.—Whereas, the Executive Officer, Bhawanipatna Municipality vide his letter No.1260, dated the 11th June 2012 has reported that casual vacancy occurred in the office of Councillor of Ward No. 02 of Bhawanipatna Municipality due to resignation of the Councillor ;

Whereas, it is necessary to prepare Ward-wise Electoral Roll of aforesaid Municipality for conduct of by-election and the Commission has decided that Assembly Electoral Roll published by Election Commission of India in January, 2012 and currently in force shall be the basis for preparation of Ward-wise Electoral Roll.

Now, therefore, the State Election Commission in exercise of powers vested in it under Article 243-ZA of Constitution and under Section 11A of Odisha Municipal Act, 1950 directs that Ward wise Electoral Roll of the Bhawanipatna Municipality shall be prepared as per the programme laid down in Schedule-I in the manner prescribed in Schedule-II of this order.

SCHEDULE I

PROGRAMME FOR PREPARATION OF ELECTORAL ROLL FOR BY-ELECTION TO WARD No. 02 OF BHAWANIPATNA MUNICIPALITY

Sl. No.	Particulars	Date	Place/Remarks
(1)	(2)	(3)	(4)
1	Preparation for publication of preliminary Electoral Roll of all Municipal Wards in Form No. I comprising the name of the voters included in the Electoral Roll of Assembly Constituency relating to the area of the Ward under Rule 4 of the Odisha Municipal (DW, RS & CE) Rules, 1994.	05-07-2012 to 12-07-2012	

(1)	(2)	(3)	(4)
2	Publication of preliminary Electoral Roll and notices in Form No. II by the Election Officer inviting objections under Rule 7 (1) and (2) (a) of all Wards of the Municipality, (b) of each Ward.	16-07-2012	1. Notice Board of the Election Officer. 2. Notice Board of concerned ULB. 3. At a conspicuous place in the Ward.
3	Date up to which the preliminary Electoral Roll be kept open for inspection by public under Rule 7 (3).	16-07-2012 to 20-07-2012	1. Notice Board of the Election Officer. 2. Notice Board of concerned ULB. 3. At a conspicuous place in the Ward.
4	Filing of claims and objections before the Election Officer under Rule 8 (2).	16-07-2012 to 21-07-2012	The Office of the Election Officer.
5	Enquiry and correction before hearing of claims and objections by Election Officer under Rule 9.	24-07-2012 26-07-2012	
6	Publication of list of claims and objections received and all corrections made by the Election Officer in Form No. V under Rule 10.	27-07-2012	In the Notice Boards of the Municipality and Office of the Election Officer.
7	Hearing and disposal of claims and objections by Election Officer under Rule 11.	31-07-2012 to 03-08-2012	As may be fixed by the Election Officer.
8	Date of draft publication	07-08-2012	1. Notice Board of the Election Officer. 2. Notice Board of concerned ULB. 3. At a conspicuous place in the Ward.
9	Appeal against the orders of the Election Officer before the District Magistrate under Rule 11A.	08-08-2012 to 14-08-2012 (except public holidays).	The Office of the District Magistrate.
10	Disposal of Appeal by the District Magistrate.	16-08-2012 to 24-08-2012 (except public holidays).	As may be fixed by the District Magistrate.

(1)	(2)	(3)	(4)
11	Forwarding of orders by the District Magistrate to Election Officer.	By 25-08-2012.	
12	Date of publication of final Electoral Roll under Rule 15.	27-08-2012 to 29-08-2012.	1. Notice Board of the Election Officer. 2. Notice Board of concerned ULB. 3. At a conspicuous place in the Ward.
13	Submission of printed copy of final Electoral Roll to the Commission.	By 07-09-2012.	

N.B.:—The rules referred to herein refer to The Odisha Municipal (Delimitation of Wards, Reservation of Seats and Conduct of Election) Rules, 1994.

By order and in the name of
State Election Commission, Odisha

M. D. BARIK

Secretary

SCHEDULE II

PROCEDURE FOR PREPARATION OF ELECTORAL ROLL

1. The District Magistrate as Election Officer shall be in overall charge of preparation of Electoral Roll of the Bhawanipatna Municipality.
2. The Election Officer appointed by the Commission will be in charge of preparation and finalisation of the Wardwise Electoral Roll of the Bhawanipatna Municipality.
3. The Electoral Roll of the Assembly Constituency prepared by the Election Commission of India published during January, 2012 and currently in force, shall be the basis for preparation of preliminary Wardwise Electoral Roll of the Bhawanipatna Municipality.
4. Preliminary Electoral Roll for each Ward shall be prepared in accordance with Rule 4 and be published in accordance with Rule 7. It should be ensured that the copies of preliminary Electoral Roll or the portion thereof, as the case may be, relating to each Ward shall be kept open for inspection by the public for a period indicated in the programme drawn up by the Commission vide Schedule-I. An Assistant/Clerk may be entrusted to help the public in inspection of the preliminary Electoral Roll during the period.
5. It has been provided in Rule 7(4) of Odisha Municipal Election Rules, 1994 that the fact of publication of preliminary Electoral Roll shall be notified in one Odia Newspaper circulating in the district. A model format in Odia is enclosed in Appendix-A of this Schedule, which may be published with necessary modification in one newspaper for one day only between 16-07-2012 to 20-07-2012. Care may be taken to ensure that the said paper would really be having wide circulation in the district.
6. Any person whose name is already enrolled in Assembly Electoral Roll, published January, 2012, but does not find place in the Wardwise Electoral Roll now prepared as per Para. 4 above can file claims or objections for enrollment/correction in the entry in Form Nos. III & IV, respectively. It is made clear that fresh claim for enrollment as voter shall not be entertained. While publishing the preliminary Electoral Roll in Form No. II the 2nd paragraph shall be omitted (sample enclosed).
7. The claims and objections shall be enquired into by the Election Officer. He can also take steps for correction of clerical/accidental mistakes under Rule 9 of Odisha Municipal (DW, RS & CE) Rules, 1994.
8. After hearing and disposal of claims and objections and finalisation of Electoral Roll by the Election Officer under Rule 11, the Election Officer will prepare a draft Electoral Roll and publish the same as per the approved Programme.
9. Any person aggrieved by the order passed by the Election Officer under Rule 11 can file an appeal petition before the District Magistrate within five days from the date of completion of all works under Rules 11 & 13 by the Election Officer. The application shall be received by the District Magistrate with an acknowledgement to the concerned party. A register will be maintained wherein all details on which on each appeal

petition namely the name of the applicant, name of the Municipality, the Ward he belongs, date and time of receipt of the appeal will be incorporated.

The District Magistrate within 7 (seven) days from the last date of receipt of appeal is required to dispose of the appeal by conducting a summary enquiry either by himself or by an Officer not below the rank of A.D.M. Hearing and disposal of the appeal shall be done invariably by the District Magistrate and the proceeding will be summary in nature. The Order passed by the District Magistrate as Appellate Authority shall be final.

10. After disposal of all the appeals by the District Magistrate, the final Electoral Roll shall be prepared and published by the Election Officer for three consecutive days at the prescribed places as per the corresponding rule. The name of such voters are to be inserted at the appropriate place of the Electoral Roll. The Commission has prescribed a model form at Appendix-B of this schedule to be used for final publication of Electoral Roll.
11. The final Electoral Roll shall be authenticated under signature of the Election Officer concerned with date and official stamp with the following certificates by the Election Officer on the last page of each Ward :—

1. ଏହି ଭୋଟର ତାଲିକା ଯୌର ନିର୍ବାଚନ ନିମନ୍ତେ ଉଦ୍ଦିଷ୍ଟ । ବିଧାନସଭା ଓ ଲୋକସଭା ଭୋଟର ତାଲିକା ଭିନ୍ନ ଅଟେ ଓ ତାହା ଭାରତ ନିର୍ବାଚନ କମିଶନଙ୍କ ଦ୍ୱାରା ପ୍ରକାଶନ କରାଯାଏ । ପ୍ରତ୍ୟେକ ବିଧାନସଭା ଓ ଲୋକସଭା ନିର୍ବାଚନ ପୂର୍ବରୁ ଭୋଟର ତାଲିକାରେ ଆପଣଙ୍କ ନାମ ଅଛି କି ନାହିଁ ତନଖି କରନ୍ତୁ ।
2. "Certified that the Electoral Roll of Ward No. _____ of _____ Municipality/ N.A.C. has been duly published as per the provisions of Odisha Municipal (DW, RS & CE) Rules, 1994 on _____."

Election Officer

Apart from appending the certificate at the last page, each page of the Electoral Roll is to be authenticated with the signature of the Election Officer along with the official seal.

12. After final publication of the Electoral Roll also any person may apply to the Election Officer for correction of the existing entry in the final Electoral Roll under Rule 15(2) of Odisha Municipal Election Rules and if the Election Officer is satisfied that the entry relates to the applicant and is erroneous or defective in any particular, he may correct the roll accordingly and publish such correction in the same manner as the final Roll.
13. The final Electoral Roll so published shall then be split up Polling Station/Boothwise (each booth allotted to about 1,200 voters) in accordance with Commission's direction in the matter.
14. After splitting up of the final Electoral Roll Boothwise, only the Electoral Roll where by-election is going to be held shall be printed as per requirement (ideally @ 3 copies per booth + copies to Political Parties + Commission's copy + Office copy). Photostat copies of the Electoral Roll of the Wards of the Municipality shall be duly authenticated and forwarded to Commission. Each National Party/State Party of Odisha shall also be supplied with a copy of the same free of cost.

APPENDIX A TO SCHEDULE II

..... ଅଧିସୂଚିତ କ୍ଷେତ୍ର ପରିଷଦ/ପୌରପାଳିକା

ପ୍ରେମ୍ ବିଜ୍ଞପ୍ତି

..... ଅଧିସୂଚିତ କ୍ଷେତ୍ର ପରିଷଦ/ପୌରପାଳିକାର ଉପ-ନିର୍ବାଚନ ନିମନ୍ତେ ଭୋଟର ତାଲିକା ପ୍ରସ୍ତୁତି ପାଇଁ ରାଜ୍ୟ ନିର୍ବାଚନ କମିଶନ ନିର୍ଦ୍ଦେଶ ପ୍ରଦାନ କରିଛନ୍ତି ।ରେ ପ୍ରକାଶିତ ବିଧାନସଭା ଭୋଟର ତାଲିକାକୁ ଭିତ୍ତିକରି, ପ୍ରାଥମିକ ଭୋଟର ତାଲିକା ଅଧିସୂଚିତ କ୍ଷେତ୍ର ପରିଷଦ/ପୌରପାଳିକାର କାର୍ଯ୍ୟାଳୟରେ ପ୍ରକାଶନ କରାଯାଇଛି ଏବଂ ସର୍ବସାଧାରଣଙ୍କ ପରିଦର୍ଶନ ପାଇଁ ଉକ୍ତ ଭୋଟର ତାଲିକା କାର୍ଯ୍ୟାଳୟରେ ତାରିଖ ୨୦୧୨ରୁ ତାରିଖ ୨୦୧୨ ପର୍ଯ୍ୟନ୍ତ ଉଦ୍ଘୁଷ୍ଟ ରହିବ । ଭୋଟରମାନଙ୍କୁ ଜଣାଇ ଦିଆଯାଇଛି ଯେ, ତାଙ୍କର ନାମ ସଂପୃକ୍ତ ଖାର୍ଡରେ ଠିକ୍ ଭାବେ ଭୋଟର ତାଲିକାକୁ ହୋଇଛି କି ନାହିଁ ତ ନିଶ୍ଚୟ କରିନିଅନ୍ତୁ । ଯଦି କୌଣସି ଭୋଟରଙ୍କ ନାମ ବିଧାନସଭା ଭୋଟର ତାଲିକାକୁ ଥାଇ ଖାର୍ଡ଼ଖାରୀ ପ୍ରସ୍ତୁତ ହୋଇଥିବା ଅଧିସୂଚିତ କ୍ଷେତ୍ର ପରିଷଦ/ପୌରପାଳିକା ଭୋଟର ତାଲିକାରେ ସ୍ଥାନ ପାଇ ନ ଥାଏ ତେବେ ଭୋଟର ତାଲିକାରେ ନାମ ଅନ୍ତର୍ଭୁକ୍ତ, ସଂଶୋଧନ କରିବା ପାଇଁ ଫାରମ ନଂ. IIIରେ ଦରଖାସ୍ତ ନିମ୍ନ ସ୍ଵାକ୍ଷରକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟରେ ତାରିଖ ୨୦୧୨ରୁ ତାରିଖ ୨୦୧୨ ମଧ୍ୟରେ ଦାଖଲ କରିପାରିବେ । ଅନୁରୂପଭାବେ ପ୍ରାଥମିକ ଭୋଟର ତାଲିକାରେ ଅନ୍ତର୍ଭୁକ୍ତ ହୋଇଥିବା କୌଣସି ଭୋଟରଙ୍କ ନାମ ସଂପର୍କରେ ଆପଣ ଫାରମ ନଂ. IVରେ ଉପରୋକ୍ତ ତାରିଖ ମଧ୍ୟରେ ଦାଖଲ କରିପାରିବେ । ଫାରମ ନଂ. III ଓ IV ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟରୁ ବିନା ମୂଲ୍ୟରେ ମିଳିପାରିବ । ଯଦି ନିର୍ଦ୍ଧାରିତ ସ୍ଥଳ ଫାରମ ନ ମିଳେ, ତେବେ ତାହାର ଅବିକଳ ନକଲ ହାତରେ ଲେଖୁ ଅଥବା ଟାଇପ, ଫଟୋକପି କିମ୍ବା ସାଇଲୋଷ୍ଟାଲ କାଗଜ ନିର୍ଦ୍ଧାରିତ ସମୟସୀମା ମଧ୍ୟରେ ଦାଖଲ କରିପାରିବେ ।

ନିର୍ବାଚନ ଅଧିକାରୀ

APPENDIX B TO SCHEDULE II

ଚୂଡ଼ାନ୍ତ ଭୋଟର ତାଲିକା ପ୍ରକାଶନର ନୋଟିସ

(ରାଜ୍ୟ ନିର୍ବାଚନ ଆୟୁକ୍ତଙ୍କ ଦ୍ଵାରା ନିର୍ଦ୍ଧାରିତ)

ଏତଦ୍ଵାରା ସର୍ବସାଧାରଣଙ୍କ ଗୋଚରାର୍ଥେ ଜଣାଇ ଦିଆଯାଉଅଛି ଯେ ଓଡ଼ିଶା ପୌର ନିର୍ବାଚନ ନିୟମ, ୧୯୯୪ର ଧାରା ୧୫ ଅନୁଯାୟୀ ପ୍ରସ୍ତୁତ ସଂଲଗ୍ନ ଚୂଡ଼ାନ୍ତ ଭୋଟର ତାଲିକା ପ୍ରକାଶ କରାଯାଇଛି ଏବଂ ଏହା ନିମ୍ନ ସ୍ଵାକ୍ଷରକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ ଓ ପୌର କାର୍ଯ୍ୟାଳୟରେ ତା ରିଖରୁ ତା ରିଖ ପର୍ଯ୍ୟନ୍ତ ଉପଲବ୍ଧ ଅଟେ ।

ସ୍ଥାନ :

ତାରିଖ :

ନିର୍ବାଚନ ଅଧିକାରୀ

ପୌରପାଳିକା/ଅଧିସୂଚିତ କ୍ଷେତ୍ର ପରିଷଦ

ଫାରମ II

(ନିୟମ 7 ଦ୍ରଷ୍ଟବ୍ୟ)

ଦାବି ଓ ଆପତ୍ତି ଦାଏର କରିବା ପାଇଁ ନୋଟିସ୍

..... ପୌରପାଳିକା/ଅଧିକୃତ କ୍ଷେତ୍ର ପରିଷଦର ଓଡ଼ି ନଂ. ର ଭୋଟଦାତାମାନଙ୍କର ପ୍ରାର୍ଥନାକ ଭୋଟର ତାଲିକା ସର୍ବସାଧାରଣଙ୍କ ଅବଗତ ନିମନ୍ତେ ଯଥାବିଧି ପ୍ରକାଶ କରାଯାଇଅଛି ।

ଯେଉଁ ବ୍ୟକ୍ତି ଏହି ତାଲିକାରେ ତାଙ୍କ ନାମ ଦରଜ କରାହେବା ପାଇଁ ଦାବି କରୁଥିବେ ଏବଂ ଯାହାଙ୍କ ନାମ ଏଥିରେ ଦରଜ କରାଯାଇ ନ ଥିବ କିମ୍ବା ସଠିକ୍ ସ୍ଥାନରେ ଦରଜ କରାଯାଇ ନ ଥିବ ବା ଭୁଲ୍ ବିବରଣୀ ସହ କରାଯାଇଥିବ, ସେ ତାଙ୍କ ନାମ ଦରଜ କରାଇବା ପାଇଁ ବା ତାଲିକା ସଂଶୋଧନ କରାଇବା ପାଇଁ ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କଠାରେ ତାଙ୍କର ଦାବି ଉପସ୍ଥାପନ କରିପାରିବେ ।

ଯେଉଁ ବ୍ୟକ୍ତିଙ୍କ ନାମ ଏହି ତାଲିକାଭୁକ୍ତ ହୋଇଥିବ ଏବଂ ତାଙ୍କର ତାଲିକାଭୁକ୍ତ ନାମର ସଠିକତା ସଂକ୍ରାନ୍ତରେ ଆପତ୍ତି କରିବାକୁ ଥିବ ବା ତାଙ୍କ ନିଜ ନାମ କିମ୍ବା ତାଲିକାରେ ଅନ୍ୟ କୌଣସି ବ୍ୟକ୍ତିଙ୍କ ନାମ ଅନ୍ତର୍ଭୁକ୍ତ ହୋଇଥିବା ସମ୍ବନ୍ଧରେ ଆପତ୍ତି କରାଇବାକୁ ଥିବ, ସେ ତାଙ୍କର ଆପତ୍ତି ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କଠାରେ ଦାଖଲ କରିପାରିବେ ।

ଦାବିଗୁଡ଼ିକ ଫାରମ III ଓ ଆପତ୍ତିଗୁଡ଼ିକ ଫାରମ IVରେ ଦାଖଲ କରାଯିବ । ଦରଖାସ୍ତକାରୀଙ୍କୁ ଫାରମଗୁଡ଼ିକର କପି ବିନାମୂଲ୍ୟରେ ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କ ଦ୍ଵାରା ଯୋଗାଇ ଦିଆଯିବ ।

ଦାବି ଓ ଆପତ୍ତିଗୁଡ଼ିକ ବ୍ୟକ୍ତିଗତଭାବେ ଦାଖଲ କରାଯାଇ ପାରିବ କିମ୍ବା ଡାକଯୋଗେ ବା ବାର୍ତ୍ତାବାହକଙ୍କ ଦ୍ଵାରା ପଠାଯାଇପାରିବ । ସମସ୍ତ କ୍ଷେତ୍ରରେ ଏଗୁଡ଼ିକ ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କ ଏହି ଠିକଣାରେ

..... (ବିଷଦ ଠିକଣା ପ୍ରଦାନ କରନ୍ତୁ)

ତା ରିଖ ସୁଦ୍ଧା କାର୍ଯ୍ୟଦିବସର ଧାର୍ଯ୍ୟ ସମୟ ମଧ୍ୟରେ ପହଞ୍ଚିବା ଆବଶ୍ୟକ ।

ବ୍ୟକ୍ତିଗତଭାବେ ଅଥବା ବାର୍ତ୍ତାବାହକଙ୍କ ଦ୍ଵାରା ଦାଖଲ କାର୍ଯ୍ୟ କେବଳ କାର୍ଯ୍ୟଦିବସର ଧାର୍ଯ୍ୟ ସମୟ ମଧ୍ୟରେ କରାଯିବ ।

ଯେଉଁ ଦାବି ଓ ଆପତ୍ତିମାନ ଉପଯୁକ୍ତ ଫାରମରେ ଦାଖଲ କରାଯାଇ ନ ଥିବ କିମ୍ବା ଉପରୋକ୍ତ ତାରିଖ ଓ ସମୟ ମଧ୍ୟରେ କରାଯାଇ ନ ଥିବ, ସେଗୁଡ଼ିକୁ ଅଗ୍ରାହ୍ୟ କରାଯିବ ।

ଯଥାସମୟରେ ଓ ଉଚିତ ଫାରମ ମାଧ୍ୟମରେ ପ୍ରାପ୍ତ ସମସ୍ତ ଦାବି ଓ ଆପତ୍ତିର ଶୁଣାଣି ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କ ଦ୍ଵାରା ତା ରିଖରେ ସ୍ଥାନରେ କରାହେବ ।

ନିର୍ବାଚନ ଅଧିକାରୀ